



North Carolina Department of Health and Human Services
Division of Aging

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Courier 56-20-25 Fax 919-715-0023

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Karen E. Gottovi, Director
(919) 733-3983

October 3, 2003

Dear County Director of Social Services:

Attention: Adult Services Social Workers and Supervisors

Subject: CARES training events for Fiscal Year 2004

I am pleased to provide you with the Fiscal Year 2004 schedule of training events that has been developed as part of the Division's contract with The Center for Aging Research and Educational Services (CARES), part of the Jordan Institute for Families at UNC-Chapel Hill School of Social Work. The attached brochure lists all scheduled CARES training events for Fiscal Year 2004 and includes a registration form.

Rather than sending out individual training announcements for CARES events as has been done historically, we are sending this one-time announcement. You will, however, receive periodic reminders of upcoming CARES events via the County DSS Adult Services Supervisors listserv (dssasup@listserv.unc.edu). You can join this listserv by sending a request by email message to Margaret Morse (mmorse@email.unc.edu) who is the List Administrator.

Additional training event information for the Fiscal Year 2004 series of workshops, including driving directions and overnight accommodations, is available through the **CARES website**: <http://ssw.unc.edu/cares/trnall.htm>. On-line registration is available at the **North Carolina Social Services Professional Development website**: <http://www.ncswtrain.org/>.

We hope the schedule will be useful to you in planning your training needs this year. If you or your staff need additional information, you are welcome to contact Suzanne Merrill in the Adult Social Services Section at (919) 733-3818, your Adult Programs Representative, or Libby Phillips at CARES, (919) 962-0650.

Sincerely,

A handwritten signature in black ink, appearing to read "John T. Tanner".

John T. Tanner, Chief
Adult Social Services Section

JTT:gs

AFS-16-2003

Attachment