



North Carolina Department of Health and Human Services
Division of Social Services

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Division Director

February 13, 2013

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

ATTENTION: COUNTY DIRECTORS

SUBJECT: NC HEALTH CHOICE AND MEDICAID TRANSPORTATION

As a result of our recent internal review of NC Health Choice (NCHC and FCHC) and Medicaid Transportation expenditures, DSS agency percentage of time reports, and costs reimbursed, the Division has determined that corrections are needed by some DSS agencies whose costs have been incorrectly submitted.

HEALTH CHOICE

It appears that the following errors may have occurred:

1. The penetration rate is not being applied as required – resulting in all time being inappropriately charged to NC Health Choice and/or;
2. The penetration rate is being applied; however the time split between NC Health Choice and Medicaid is being reported to the opposite fund source.

Agencies' percentages must be entered into TEC every month based on this report: DHRWDB SUMMARY NCHC VS MEDICAID. If not, all FCHC time will default to Health Choice, which will result in errors and paybacks. Be sure that the Medicaid percentage is coded to Medicaid, and the Health Choice percentage is coded to Health choice.

MEDICAID TRANSPORTATION

It appears the following errors may have occurred:

1. The Maximus update which counties began using July 2012 – to submit their June 2012 DSS-1571 was released with a mapping error. If your agency has not made the needed changes to your agency's software, staff time correctly keyed in the SIS system as 380 / 381 MA Transportation Admin is being charged to APP Code 217 MA Transportation Services and/or;
2. Agency staff may be incorrectly recording time on daysheets under SIS code 250 for MA Transportation. SIS Code 250 is titled Transportation Services and is only applicable for

Budget Office

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recording the actual time DSS employee(s) spend driving the agency's client(s) to a medical appointment.

The SIS manual Appendix B states:

Special Instructions: The activities of services staff in arranging for and helping clients utilize transportation is not included in the definition of Transportation Services. Code 250 is used by agency service staff to report on the DSS-4263 only that time spent in direct provision of transportation.

The NC DSS Budget Office is requesting all DSS agencies determine if there are reporting issues and make adjusting entries to correct their reporting errors no later that the March 15, 2013 DSS-1571 submission. Corrections must be made retroactively if applicable and corrected going forward. Failure to make these changes will result in incorrect Federal reporting and expenditures being recorded to incorrect funding sources. The Division does not wish to arbitrarily make these corrections and strongly urges counties to review all current year DSS-1571's reports and supporting documentation for issues. Please contact your Local Business Liaisons for assistance.

Sincerely,



Kathy Sommese, Section Chief
NC DSS Budget Office

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Cc: Sherry S. Bradsher
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