



North Carolina Department of Health and Human Services  
Division of Social Services

Pat McCrory  
Governor

Richard O. Brajer  
Secretary

Wayne E. Black  
Division Director

February 15, 2016

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: COUNTY DIRECTOR OF SOCIAL SERVICES**

**SUBJECT: County Budget Estimates SFY 2016-17**

The Division of Social Services is pleased to provide the county budget estimate information for SFY 2016-17. The budget estimates and template instructions have been placed on our website at: <https://www2.ncdhhs.gov/dss/budget/estimates.htm>. Please contact your local business liaison for assistance in completing the template. We would also greatly appreciate each county providing a copy of the budget estimates to your county's board of commissioners, the chairs of your county's board of social services, your county manager and your county finance officer.

The Overview section in the Budget Estimate narrative will be revised no later than Wednesday February 17, 2016. The current overview references two Dear County Managers and Directors of Social Services Letters. They will be issued no later than February 17, 2016 rather than February 15, 2016. I apologize for any inconvenience.

Please ensure this memo is forwarded to the person(s) responsible for preparing the social services county budget.

If you should have any questions and/or problems retrieving the files, please contact your local business liaison.

Sincerely,

Kathy Sommese,  
Business Director

BG-02-2016

Cc: Wayne Black Jack Rogers Laketha Miller Local Business Liaisons

Budget Office

[www.ncdhhs.gov](http://www.ncdhhs.gov) • [www.ncdhhs.gov/dss](http://www.ncdhhs.gov/dss)

Tel 919-527-6411 • Fax 919-334-1031

Location: McBryde Building • 820 S. Boylan Ave • Raleigh, NC 27603

Mailing Address: 2417 Mail Service Center • Raleigh, NC 27699-2417

An Equal Opportunity / Affirmative Action Employer

