



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF SOCIAL SERVICES

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

WAYNE E. BLACK
SR. DIRECTOR OF SOCIAL SERVICES
AND COUNTY OPERATIONS

March 10, 2017

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

SUBJECT: Work First Block Grant/TANF Maintenance of Effort

The Division is again offering counties some options to assist with meeting Maintenance of Effort (MOE) requirements for the current fiscal year.

The County's required Maintenance of Effort consists of the county funds in your Work First Block Grant, and the county match in Child Protective Services IV-E Administration. Counties will be held to the mandate of meeting 100% of MOE this fiscal year (or 90% of original MOE for electing counties). If MOE is not met in full, the Budget Office will reclassify eligible TANF 100% Federal expenditures to county funds for MOE up to the amount of the required MOE.

Maintenance of Effort

To assist you in meeting MOE, you may request permission from the DSS Budget Office by using the attached form to exercise either or both of the below options. Up to a total of 10% of your MOE in Work First Block Grant (NOT 10% for each option) can be used. You should contact your LBL before making any of these choices:

1. Automation: You may request to use the cost of automation that has been or will be purchased this fiscal year, and cost allocated on the DSS-1571 (not direct charges).

Note: If you submit a letter to the Controller and receive permission to direct charge the automation to WFBG MOE, that is already counting toward MOE and would not need to be requested under this option. If you are approved to exercise this option; you must submit receipts for the automation expenses to your LBL no later than May 31, 2017 in order to receive the MOE credit at year-end closeout.

2. Excess county spending in CPS IV-E Administration: You may request to use county dollars spent for CPS IV-E Administration over and above the MOE requirement for CPS IV-E Administration. That is, if you have exhausted the State allocation in CPS IV-E Administration, and you continue to code to this fund source, your county share increases to 50% of your expenditure. It no longer counts as true MOE, but you may request that the Budget Office count the additional county funds under this option, up to the 10% total allowable. Counties must complete the attached request form to receive this credit and forward by email to Sandra Weathers, NC DSS Administrative Assistant, Sandra.Weathers@dhhs.nc.gov by May 31, 2017.

WWW.NCDHHS.GOV
TEL 919-527-6411 • FAX 919-334-1031
LOCATION: 820 S. BOYLAN AVE. • MCBRYDE BUILDING • RALEIGH, NC 27603
MAILING ADDRESS: 2417 MAIL SERVICE CENTER • RALEIGH, NC 27699-2417
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Please see request form attached to this memorandum. The Division staff will be available to assist counties, as plans are developed to meet the MOE requirement. Please contact your Local Business Liaison.

Sincerely,



Kathy Sommese
Business Manager



David Locklear, NC DSS Chief
Economic and Family Services

Cc: Wayne Black, Senior Director for Social Service and County Operations
Kevin Kelley, NC DSS Child Welfare Section Chief
Johnice Tabron, NC DSS Work First Program Supervisor
Myra Dixon, DHHS Manager Public Assistance
Regina Bell, NC DSS Operational Support Team Manager
Barbara Daniels, NC DSS Operational Support Team Manager
Local Business Liaisons
NC DSS Budget Analysts

BG-02-2017

MOE/CPS IV-E/Automation Request Certification Fiscal Year 2016-17

DUE TO THE NC DSS Budget Office by May 31, 2017.

E-Mail to:

Sandra.Weathers@dhhs.nc.gov must be emailed from the Director or fiscal officer.

Please copy your LBL.

County Name _____

Please check by each of the options listed below that you would like to exercise.

_____ CPS IV-E:

This certifies that we will exceed our required CPS IV-E spending. We request that any qualified overage of required spending be applied to assist in meeting MOE.

_____ Automation:

We request approval to use automation expenditures in the amount of \$_____, that have been cost allocated on the DSS 1571 to be applied toward MOE spending. We will send invoices to our LBL no later than May 31, 2017.