



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**SUSAN OSBORNE** • Assistant Secretary for County Operations for  
Human Services

February 14, 2020

Dear County Director of Social Services

Attention: County Director of Social Services

Subject: County Budget Estimates, SFY 2020-21

The Division of Social Services is pleased to provide the annual county Budget Estimate information for SFY 2020-21. The Budget Estimates and Budget Template instructions can be found on the DSS state website at: <https://www2.ncdhhs.gov/dss/budget/estimates.htm>. Contact your Local Business Liaison if you require assistance in completing the Budget Template. Please provide a copy of the Budget Estimates to your county's Board of Commissioners, the Chairs of your county's Board of Social Services, your County Manager and your County Finance Officer.

Please ensure this memo is forwarded to the person(s) responsible for preparing the Social Services County Budget. If you should have any questions and/or problems retrieving the files, please contact your Local Business Liaison or Alycia Gaither, DSS Budget Officer at 919-527-6416.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Richard Stegenga'.

Richard Stegenga  
Deputy Director, Business Operations

BG-02-2020

Cc: DSS Local Business Liaisons

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES**

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