



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

March 19, 2019

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

SUBJECT: Work First Block Grant/TANF Maintenance of Effort

DHHS is again offering counties options to assist with meeting Maintenance of Effort (MOE) requirements for the current fiscal year.

The County's required Maintenance of Effort consists of the county funds in your Work First Block Grant and the county match in Child Protective Services IV-E Administration. Counties will be held to the mandate of meeting 100% of MOE this fiscal year (or 90% of original MOE for electing counties). If MOE is not met in full, the Budget Office will reclassify eligible TANF 100% Federal expenditures to county funds for MOE up to the amount of the required MOE.

Maintenance of Effort

To assist you in meeting MOE requirements, you may request permission from the DSS Budget Office by using the attached form to exercise either or both options below. Up to a total of 10% of your MOE in Work First Block Grant (NOT 10% for each option) can be used. You should contact your LBL before making any of these choices:

1. Automation: You may request to use the cost of automation that has been or will be purchased this fiscal year, and cost allocated on the DSS-1571 (not direct charges).

Note: If you submit a letter to the Controller and receive permission to direct charge automation cost to WFBG MOE, those costs qualify as MOE and would not need to be requested under this option. If you are approved to exercise this option, you must submit receipts for the automation costs to your LBL no later than May 31, 2019 to receive the MOE credit at year-end closeout.

2. Excess county spending in CPS IV-E Administration: You may request to use county dollars spent for CPS IV-E Administration over and above the MOE

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401

www.ncdhhs.gov • TEL: 919-855-6335 • FAX: 919-334-1018

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

requirement for CPS IV-E Administration. That is, if you have exhausted your State allocation in CPS IV-E Administration, and you continue to code to this fund source, your county share increases to 50% of your expenditure. It no longer counts as true MOE, but you may request that the Budget Office count the additional county funds under this option, up to the 10% total allowable. Counties must complete the attached request form to receive this credit and forward by email to the DSS Budget Office, DSS.Budget.Office.Requests@dhhs.nc.gov by May 31, 2019.

Please see request form attached to this memorandum. The Division staff will be available to assist counties, as plans are developed to meet the MOE requirement. Please contact your Local Business Liaison.

Sincerely,



Richard Stegenga
Deputy Director, Business Operations



David Locklear
Deputy Director, Economic and Family Services

BG-03-2019

Cc: Susan Osborne, Assistant Secretary for County Operations
Michael Becketts, Senior Director, Policy and Planning
Lisa Cauley, Deputy Director, Child Welfare
Regina Bell, Assistant Section Chief, Economic and Family Services
Johnice Tabron, Work First Program Manager
Alycia Gaither, DSS Budget Manager
Myra Dixon, DHHS Manager Public Assistance
Local Business Liaisons
NC DSS Budget Analysts