



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

July 28, 2011

Dear County Director:

RE: Application Code Changes

A new initiative designed to provide transparency and accountability within State government is currently being launched. It is known as Open Book. The NC Department of Health and Human Services (DHHS) is supporting this initiative by creating a database known as Open Window which will provide access to many key stakeholders about the services offered through the department as well as critical information about those services. In order to provide greater transparency DHHS has created a new structure that will accumulate costs across DHHS by service. In order to accommodate this new reporting structure, costs at the county level will need to be reported by codes that will more accurately align costs by service type. For this reason, it will be necessary to modify the current County Administration application code reporting structure by adding, deleting or modifying application codes used to report county costs. This will also require some modification to the Services Information System (SIS) reporting.

The plan is for the new coding scheme to be in effect January 2012. Counties will be made aware of changes which will affect their DSS-1571 coding as soon as they are finalized. A high level, preliminary overview of the new process will be discussed at the Maximus User Group on August 30th.

Sincerely,

A handwritten signature in cursive script that reads "Kathy Sommese".

Kathy Sommese
Budget Officer

cc: Sherry Bradsher
DSS LBL
Debbie Hawkins
Myra Dixon
Hank Bowers

BG-06-2011