



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

May 6, 2020

Dear County Director of Social Services

SUBJECT: Sub-Recipient Self-Assessment of Internal Control Controls and Risk

The annual *Sub-Recipient of Federal Funding Self-Assessment of Internal Controls and Risks* survey has now been posted for each county to complete. This questionnaire is designed to assist grantees in the identification of strengths and weaknesses in its internal control structure. In addition to providing each county assistance in helping identify these issues, this effort is also a component the state's overall monitoring plan, including review by the DHHS Office of Internal Auditor. To that end, Division of Social Services staff will use this form as a guide to assess the agency's internal control risk. Please complete in full and return to the Division of Social Services. The deadline to return the required documents is June 1, 2020. Please maintain a copy of the completed form for your records.

Both the survey and the Certification can be downloaded at the following website: [County Self-Assessment](#)

Your certified self-assessment may be submitted via email to the DSS Fiscal Monitors at DSS.Fiscal.County.Monitors@dhhs.nc.gov.

If you have questions concerning the Self-Assessment, please contact one of our Fiscal Monitors, either Regina.French@dhhs.nc.gov or Charles.Robertson@dhhs.nc.gov.

Sincerely,

Richard Stegenga
Deputy Director, Business Operations

~~BC-06-2020~~ **BG-07-2020**

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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