



North Carolina Department of Health and Human Services  
Division of Social Services

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS  
  
Wayne E. Black  
Division Director

June 2, 2014

Dear County Director of Social Services:

**SUBJECT:** Medicaid Coding

This communication is meant to provide a reminder concerning the coding of Medicaid activity on day sheets (the DSS-4263).

This is to remind counties to record Medicaid related activities if performed using NC FAST to the NC FAST codes. Please note as stated in the Dear Director County letter from the NC DHHS Controllers Office dated March 13, 2014, that this is effective retroactive to services starting January 2014. You should make adjustments as needed prior to the state fiscal year closeout. You must use "old" Eligibility Information System (EIS) codes when determining eligibility, performing case management, or recertifying active cases when using the Eligibility Information System.

Please see links for prior information:

[Coding Instructions February 26, 2014](#)

[Dear County March 13, 2014](#)

If you have any coding questions, please contact your Local Business Liaison.

Sincerely,

A handwritten signature in black ink that reads "Wayne E. Black".

Wayne E. Black

cc: County Finance Officers  
County DSS Fiscal Officers

www.ncdhhs.gov • www.ncdhhs.gov/dss  
Tel 919-527-6335 • Fax 919-334-1018

Location: McBryde Bldg. • 820 S. Boylan Avenue • Raleigh, NC 27603  
Mailing Address: 2401 Mail Service Center • Raleigh, NC 27699-2401  
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NC DSS Local Business Liaisons  
Myra Dixon  
Debbie Hawkins  
Hank Bowers

BG 08-2014