



North Carolina Department of Health and Human Services
Division of Social Services
Child Support Enforcement

Post Office Box 20800, Raleigh, NC 27619-0800 Courier # 55-41-12
Telephone (919) 255-3800

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director

October 13, 2009

Dear County Director of Social Services

Reference: Policy and Procedure Updates to CSE Manual

CHAPTER P – Enforcement: Information regarding proper case management actions at the death of an NCP is revised for clarity. In particular, be aware that there is no time frame within which an estate must be filed with the court. Therefore, if there is potential that the value of an estate is such that child support arrearages may be paid entirely or in part, a case may remain open in “arrears only” status for an extended period of time. As with all reasons for case closure, before closing the case due to the death of an NCP, the case should be thoroughly reviewed and all appropriate actions taken before closure. October 13, 2009

CHAPTER B – Child Support Basics: NC law regarding emancipation of minors has been changed. G.S. 7B allows a juvenile who is at least 16 years old to petition the court for his or her own emancipation. Parents may not request emancipation of a child. Definitions of “juvenile” and “dependent child” as used in statutes are also included. September 14, 2009

CHAPTER P – Enforcement: All income withholding notices for the United States Postal Service (USPS) are to be sent electronically. This electronic income withholding (e-IWO) will work just like the e-IWO for DFAS, except that only *one* FEIN number will be used. Employer records for all NCPs employed by the USPS **must** be built using the **FEIN # 410760000** in order that ACTS sends the withholding notice electronically. This FEIN is linked to Registered Agent ID# 0920073200 to ensure that all Income Withholding for Support (DSS-4702) documents print with the correct USPS payroll address. October 2nd

CHAPTER S - Military: The Department of Finance and Accounting Service (DFAS) has changed the military addresses for sending Privacy Act and Freedom of Information Act requests, subpoenas, and court orders for Air Force, Army, Navy, and Marine Corps payroll records (historical pay and address records more than one year old). These addresses have been updated in the CSE Manual. Refer to the Military Chapter for the updated DFAS Addresses and EIN Numbers (S2E).

October 13, 2009

Sincerely,

A handwritten signature in cursive script that reads "Judy McArn".

Judy McArn
Assistant Chief of Program Operations

CSE-07-2009

Mission Statement

To consistently collect as much child support money as possible for the benefit of North Carolina's children.