



North Carolina Department of Health and Human Services
Division of Social Services
Child Support Enforcement

Post Office Box 20800, Raleigh, NC 27619-0800 Courier # 55-41-12
Telephone (919) 255-3800

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director

December 1, 2009

Dear County Director of Social Services

POLICY / PROCEDURES UPDATES

Prior to December 1, 2009, a parent who is found in criminal contempt for failing to pay court ordered child support may be sentenced up to 30 days in jail.

Effective today, S. L. 2009-335 (S817) will allow a judge to impose a sentence of up to 120 days for a single act of criminal contempt resulting from failure to pay child support. As a result of this change, the following documents have been modified to include the 120 days language and allow for three digits:

- Motion & Order to Appear and Show Cause for Medical (DSS-4663)
- Motion & Order to Appear and Show Cause (DSS-4642)
- Order for Criminal Contempt (DSS-4651)

November 20, 2009 – POLICY / PROCEDURES UPDATES

CHAPTER K – Case Management: Policy and procedures for case closure are revised to include additional direction to case managers and supervisors on properly selecting and preparing CSE cases for closure. Because reopening a case to disburse funds, complete pending court actions, or other activities is not appropriate, these issues must be addressed before initiating case closure. To assist you in identification of needed actions, a new "Case Closure Checklist" is available on the CSE Internal web site: <http://csetrain.dhhs.state.nc.us/Default.aspx> Select the CSE Forms & Documents page and Case Management Documents.

We hope that this information will be of assistance to you. For more information on case closure, see the CSE Manual at Chapter K, Topic 6.

Effective November 4, 2009, Wisconsin has moved into production with QUICK. The CSE Manual will be updated November 11, 2009. For a complete list of all states using QUICK, refer to Chapter B, Topic 02, Section O.

If you have any questions, please contact Policy and Training Unit @ (919) 255-3800

Sincerely,

A handwritten signature in cursive script that reads "Judy McArn".

Judy McArn
Assistant Chief of Program Operations

CSE-10-2009

Mission Statement

To consistently collect as much child support money as possible for the benefit of North Carolina's children.