



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Social Services

ROY COOPER • Governor  
MANDY COHEN, MD, MPH • Secretary  
WAYNE E. BLACK • Director

August 8, 2018

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES  
ATTENTION: Child Support Managers and Supervisors

SUBJECT: INFORMATION: SFY2019 Annual Incentive Plan

Pursuant to Session Law 2015-241; SECTION 12C.7(c), as a condition of receiving federal incentive funding, county child support services programs are required to submit an annual plan describing how federal incentive funds will be used to improve program effectiveness and efficiency.

The attached SFY2019 Annual Incentive Plan should be completed by each county and submitted to the central child support office no later than **September 4, 2018**.

The SFY2019 Annual Incentive Plan Quick Reference Guide is also attached to assist in completing the document. Once completed, the SFY2019 Annual Incentive Plan should be emailed to Kristen Sigmon ([Kristen.sigmon@dhhs.nc.gov](mailto:Kristen.sigmon@dhhs.nc.gov)) and Debra Henderson ([debra.henderson@dhhs.nc.gov](mailto:debra.henderson@dhhs.nc.gov)).

As a reminder, the Annual Report of Incentive Expenditures for SFY2018 was previously distributed to the counties and is due August 15, 2018. If you have questions, please contact Kristen Sigmon or Debra Henderson at 919-855-4755.

Sincerely,

Carla L. West, Section Chief

Attachments

cc: IV-D Regional Program Representatives  
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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES

MAILING ADDRESS: P.O. Box 20800, Raleigh, NC 27619  
www.ncdhhs.gov • TEL: 919-855-4755 • FAX: 919-715-8174

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