



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

MARCH 17, 2020

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: IRS BACKGROUND CHECKS FOR CHILD SUPPORT STAFF AND DESIGNATED OFFICIALS

Due to precautionary measures recommended for COVID-19, the rollout schedule for counties who have not yet initiated background checks for their staff is being pushed to May 1, 2020. Please see the revised schedule below:

- May 1, 2020: Alamance, Davie, Guilford and Stokes counties.
- May 22, 2020: Forsyth and Wake counties.
- June 12, 2020: Mecklenburg and Davidson counties.

Please forward this information to the appropriate personnel and background check designated officials in your county. If you have any questions, please contact your regional program representative or CSS security at (919)855-4155 or css.security@dhhs.nc.gov.

Sincerely,

A handwritten signature in blue ink that reads 'Carla L. West'.

Carla L. West, Section Chief
Child Support Services

cc: Regional Program Representatives

CSS_20_16