



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

September 3, 2020

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: Paternity Stipulation Document

REQUIRED ACTION: Information Only Time Sensitive Immediate

Child Support Services will no longer require fingerprinting as a form of identification when collecting samples for paternity testing.

The word “fingerprinting” has been removed from the Stipulation for Paternity Testing document (09.03.01) in the Automated Collection and Tracking System (ACTS).

The child support policy manual has been updated to reflect the change in Chapter I, Topic 6, Section D.

If you have any questions, please contact the Policy and Training unit at csetraining@dhhs.nc.gov or your Regional Program Representative .

Sincerely,

Carla L. West
Senior Director for Economic Security
North Carolina Child Support Director

cc: Regional Program Representatives

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