



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

February 19, 2002

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: **CHILD WELFARE MANAGERS, SUPERVISORS AND COUNTY TRAINERS**

SUBJECT: CHILD WELFARE ASSESSMENT TRAINING

Within the last week, an administrative letter was mailed to counties providing information regarding the implementation of the new child welfare assessment process and tools. This letter also provided training dates that was scheduled throughout the state. We are pleased to announce that additional training dates have been scheduled throughout February and March 2002.

The training will begin at 9:30 a.m. and will conclude by 4:30 p.m. at each of the sites. This training is required for all county child welfare managers, supervisors and training staff. It will be the responsibility of each county to return to their respective counties and train front line staff in the use and implementation of the child welfare assessment tools. Please notify the contact person for the appropriate training event to register for a specific workshop. Please provide the name of the people attending, a phone number and fax number. Listed below are the workshops that will be provided:

DATE	LOCATION	REGISTRATION
February 21, 2002	Hickory, NC	Lou Decker 828-251-6316
February 25, 2002	Gastonia, NC	Bonnie English 704-330-2730
February 26, 2002	Rocky Mt., NC	Elaine Highsmith 336-334-3930
February 27, 2002	Kinston, NC	Betty Williford 252-520-2413
March 7, 2002	Hendersonville, NC	Lou Decker 828-251-6316
March 11, 2002	Chapel Hill, NC	Elaine Highsmith 336-334-3930
March 20, 2002	Raleigh, NC Makeup Day	Betty Williford 252-520-2413

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If you should have any questions regarding the training dates, please feel free to contact Connie Polk, Regional Training Program Manager at 919-733-7672 or email at connie.polk@ncmail.net. Directions to the training sites will be provided at the time of the phone registration.

Sincerely,



Charles C. Harris, Chief
Children's Services Section

cc: Pheon Beal
Sherry Bradsher
Children's Services Team Leaders
Children's Program Representatives

CS-09-2002