



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27699
Courier # 56-20-25 MSC 2439

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

January 19, 2012

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: ANNUAL CHILD WELFARE CASELOAD SURVEY

It is that time of year that the Division requests your assistance in completing the Annual Child Welfare Caseload Survey for calendar year 2011. Attached please find information regarding the survey. This year's survey information will, again, be entered online through the link noted below. There is no new information being requested this year.

Please remember that survey results are public information. Accurate completion of your county's achievements towards children's safety, permanence, and well-being is important. Your reported results help to inform requests from the General Assembly, the media, advocacy groups, REAP community partners, and other interested parties. Using this format, the data can be processed to be more useful and relevant at the local level for budget purposes and position justifications. This information is also used for federal reports.

Attached is a work sheet that may be used as a tool to help prepare your response to the questions listed on the survey, prior to signing into the survey. Once signed in, there is no option to leave and then to return and update or modify the survey. Please refer to Administrative Letter FSCWS-02-05 which can be accessed at http://info.dhhs.state.nc.us/olm/manuals/dss/csm-05/man/FSCW_AL0205.htm#P0_0 for guidance on responding to the question about malicious reports. On the worksheet there are text boxes highlighted to collect responses in preparation for completing the online survey. Please retain the worksheet for your records.

Please complete the survey at the link below by **January 31, 2012**. The link to the survey is <http://www.ncsurveymax.com/TakeSurvey.aspx?SurveyID=74MJ8nl>

Thank you for your assistance with this important endeavor. If you have questions, please contact one of the Children's Program Representatives or Jeff Olson at 919-334-1137 or jeffrey.olson@dhhs.nc.gov.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Kelley".

Kevin Kelley, Section Chief
Child Welfare Services

Attachment: 2011 Staffing Survey Worksheet

cc: Sherry S. Bradsher
Jack Rogers
Hank Bowers
Child Welfare Team Leaders

CWS-01-12