

ADOPTION PROMOTION PROGRAM FUND FACT SHEET SFY 2020-2021

Adoption Promotion Program Submission Deadlines

County Child Welfare Agencies

County child welfare agencies must submit quarterly a DSS-5320 (Monthly Adoption Reporting Form). The submission schedule for SFY 2020-2021 is listed below:

DUE DATE	FOR ADOPTIONS COMPLETED IN:
September 10, 2020	June 2020 – August 2020
December 10, 2020	September 2020 – November 2020
March 10, 2021	December 2020 – February 2021
June 3, 2021 (no later than)	March 2021 – May 2021

Please remember the following:

1. DSS-5320 workbooks are due even when no adoptions are completed. “No Adoptions Completed” should be indicated for that month.
2. DSS-5094’s must be closed and DSS-5095’s opened.
3. Workbooks should be password protected or encrypted.
4. **Workbooks should be emailed to Rawad Hadir at app.contracts@dhhs.nc.gov .**

Contracted Child Placing Agencies:

Contracted child placing agencies must submit requests for payments by the 10th of each month. **Requests for payments are to be emailed to Rawad Hadir at app.contracts@dhhs.nc.gov.** Documents containing confidential information must be sent password protected or via encryption. The following documents are required:

1. Monthly APP Invoice.
 - a. A signed invoice must be submitted even if no payment is requested.
 - b. Please send only **one (1) copy** of the signed invoice.
 - c. Be sure that the invoice is sent as a pdf and it fits on one page.
 - d. Each invoice should be emailed as a separate document.
 - e. Please **do not specifically password protect** the invoice. There is no confidential information contained in that document.
2. The Contract Agency Monthly Reporting Form (DSS-5320A).
 - a. You must submit this even if there are no adoptions. Type “NO ADOPTIONS COMPLETED” on the first line for that month.
 - b. This should be emailed password protected as a separate document.
3. The Adoption Services Agreement (DSS- 5113) for each child listed on the DSS- 5320A.
 - a. You may submit all ASAs in one document.
 - b. The document must be password protected.

Contracted Licensed Child Placing Agencies

SFY 2020-2021

DSS agencies should only complete Adoption Services Agreements with private agencies contracted with NC DSS. Contract agencies for SFY 2020-2021 are listed below:

Another Choice for Black Children

The Bair Foundation

Barium Springs dba Children's Hope Alliance

Boys and Girls Homes of NC

Children's Home Society of North Carolina

The Crossnore School and Children's Home

Easter Seals

Ebenezer Christian Children's Home

Falcon Children's Home & Family Services

Lutheran Family Services

Nazareth Child & Family Connection

Methodist Home for Children

Omni Visions

Seven Homes

**County Baselines
SFY 2020-2021**

COUNTY	Baseline	COUNTY	Baseline
ALAMANCE	17	JOHNSTON	20
ALEXANDER	5	JONES	0
ALLEGHANY	8	LEE	2
ANSON	1	LENOIR	3
ASHE	9	LINCOLN	11
AVERY	6	MACON	11
BEAUFORT	26	MADISON	9
BERTIE	0	MARTIN	3
BLADEN	0	MCDOWELL	20
BRUNSWICK	9	MECKLENBURG	26
BUNCOMBE	54	MITCHELL	2
BURKE	42	MONTGOMERY	2
CABARRUS	10	MOORE	2
CALDWELL	38	NASH	1
CAMDEN	0	NEW HANOVER	46
CARTERET	13	NORTHAMPTON	0
CASWELL	3	ONSLow	13
CATAWBA	66	ORANGE	18
CHATHAM	11	PAMLICO	1
CHEROKEE	7	PASQUOTANK	4
CHOWAN	0	PENDER	5
CLAY	0	PERQUIMANS	0
CLEVELAND	21	PERSON	10
COLUMBUS	0	PITT	17
CRAVEN	4	POLK	3
CUMBERLAND	67	RANDOLPH	33
CURRITUCK	3	RICHMOND	0
DARE	4	ROBESON	23
DAVIDSON	38	ROCKINGHAM	32
DAVIE	7	ROWAN	15
DUPLIN	3	RUTHERFORD	17
DURHAM	35	SAMPSON	3
EDGEcombe	4	SCOTLAND	1
FORSYTH	30	STANLY	3
FRANKLIN	13	STOKES	21
GASTON	49	SURRY	16
GATES	0	SWAIN	4
GRAHAM	1	TRANSYLVANIA	4
GRANVILLE	2	TYRELL	0
GREENE	1	UNION	4
GUILFORD	84	VANCE	2
HALIFAX	2	WAKE	66
HARNETT	8	WARREN	1
HAYWOOD	18	WASHINGTON	0
HENDERSON	20	WATAUGA	10
HERTFORD	1	WAYNE	10
HOKE	1	WILKES	24
HYDE	0	WILSON	2
IREDELL	19	YADKIN	8
JACKSON	5	YANCEY	4

Data for baseline calculations covers the preceding three years and comes from NCFast and the Child Placement and Payment System (CPPS). Data for all years will be updated annually to capture any foster care cases or adoptions that were unaccounted for previously due to not being opened or closed in the system timely.