



North Carolina Department of Health and Human Services  
 Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603  
 Courier # 56-20-25

Michael F. Easley, Governor  
 Carmen Hooker Buell, Secretary

E. C. Modlin, ACSW, Director  
 (919) 733-3055

April 15, 2001

Dear County Director of Social Services:

As you are likely aware, over the last two years, the Division has funded the North Carolina Child Welfare Education Collaborative. This is a project whose mission is to increase the number of professionally educated social workers who are specially trained to work in public child welfare. The students who participate in this program receive generous financial aid towards the completion of their degree and in return are required to “pay back” their award through service in public child welfare. The students are required to pay back one year of service for each year they received the award. In most cases, the students have a two-year total “pay back” period.

This year, we will have approximately 40 students graduating with their BSW or MSW who will be seeking full-time employment in a county DSS. The challenge for some of the MSW students in securing employment is that their caseload for the **first year only** of their payback period (SFY 2001-2002) **must be only with all IV-E eligible clients and all services provided must be IV-E allowable activities** (program code Z). This is required based on how the Education Collaborative was funded by the State in the first year of these students enrollment. After the first year of the Education Collaborative, the state cost-allocated this program. With just a few exceptions, **after SFY 01-02, no part of a child welfare scholars pay back period will be required to be all IV-E.** This restriction does not apply to BSW students or to MSW students who joined the program in SFY 00-01.

For SFY 01-02, the services that these MSW students/employees may provide are as follows:

<b>Adoption Services for Children</b>	
009	Adoption Case Management
011	General Recruitment, Assessment and Training of Adoptive Parents
012	Adoption Assistance Case Management
013	Child Specific Recruitment, Assessment and Training of Adoptive Parents
016	Post Adoption Case Management
019	Adoption Case Planning and Case Management
028	Preparation for Participation in Judicial Determinations - Adoptions
<b>Foster Care Services for Children</b>	
101	Foster Care Assistance Eligibility
102	Foster Care Training
103	General Recruitment, Assessment and Training of Foster Parents



109	Foster Care Case Management
113	Child Specific Recruitment, Assessment and Training – Foster Parents
119	Foster Care Case Planning and Case Management – Team Setting
128	Preparation for and Participating in Judicial Determinations – Foster Parents
135	Links Services to Foster Youth 13-15
136	Links Services to Youth in Foster Care & DSS Placement Responsibility 16-21
	<b>Protective Services to Children</b>
215	CPS Case Planning and Case management
219	Protective Services for Children – Team Setting
228	Preparation for Participation in Judicial Determinations – Pre-placement

Please note that for the first year of their payback period, these students/employees may not provide any service not coded to program code “Z”, including CPS Investigative Assessment (service code 210) and CPS Intake (service code 211). However, they may carry a Case Management and Case Planning caseload because service code 215 is considered to be a IV-E service as the clients are defined as reasonable candidates for foster care in the absence of preventive services.

These students/employees may not be placed in the new TANF “0” positions (those that were established after January 1, 2000 and those that were established after July 1, 2000) as by definition, the use of TANF is only possible when IV-E is not possible.

Despite the fact that IV-E Waiver counties can have all their cases act like IV-E cases, for the purposes of this program, students/employees working in these counties may only actually work with those cases that are truly IV-E eligible with IV-E eligible services or carry a CPS Case Planning/Case Management caseload (service code 215).

We are very enthusiastic about our first pool of graduates to enter the field. It is unfortunate that for some of the MSW students, their first year of payback (SFY 01-02), we are under these restrictions. For their second year of payback they will be able to be employed in any child welfare service area. We hope that your desire to employ a professionally educated social worker who has a commitment to child welfare will cause you to build a caseload that will fit within these guidelines. Students who are subject to this restriction understand their contractual obligations and will identify their commitment to the individual who is interviewing them.

County Department of Social Services Directors will be asked to sign a memorandum of understanding with the NCDSS which assures that the county DSS understands the obligation that they assume when employing a child welfare scholar. A draft copy of this agreement is attached.



Should you have questions about the Child Welfare Education Collaborative please contact, Rebecca Brigham: [rebecca.brigham@ncmail.net](mailto:rebecca.brigham@ncmail.net) or (919)733-7672. If you have questions about the use of the funding codes in relation to the Education Collaborative please contact Hope Hunt: [hope.hunt@ncmail.net](mailto:hope.hunt@ncmail.net) or (919)733-4622.

Sincerely,



Chuck Harris  
Children's Services Section Chief

Cc: E.C. Modlin  
Nancy Coston  
Jane Smith  
JoAnn Lamm  
LSM's  
LBL's  
CPR's  
Evelyn Williams  
Myrna Miller  
Child Welfare Scholars



MEMORANDUM OF UNDERSTANDING

Among

THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF SOCIAL SERVICES

\_\_\_\_\_ COUNTY DEPARTMENT OF SOCIAL SERVICES

This Memorandum of Understanding (MOU) is entered by and among the following two parties: the Department of Health and Human Services, Division of Social Services (hereinafter referred to as the "NCDSS") and the \_\_\_\_\_ County Department of Social Services. The administrator for the NCDSS will be Ms. Gail McClain, Consultant, 325 N. Salisbury Street, Suite 735, MSC 2412, Raleigh, NC 27603, (919)733-7672, [gail.mcclain@ncmail.net](mailto:gail.mcclain@ncmail.net). The administrator of the \_\_\_\_\_ County Department of Social Services will be \_\_\_\_\_.

The NCDSS and the \_\_\_\_\_ County DSS recognize that the North Carolina Child Welfare Education Collaborative is a unique partnership between the NCDSS, whose role it is to fund the Collaborative and the student's education; the applicable NC School's of Social Work, whose role it is to provide the student's education; the County DSS, whose role it is to provide employment; and the student, whose contractual obligation is to be employed for a specified period of time in public child welfare in a county DSS. The student is required to "pay back" one year of employment for each year they received an award.

When employing a NC Child Welfare Education Collaborative Scholar the \_\_\_\_\_ County DSS agrees:

- For the employment period that the scholar is contractually obligated to the Collaborative, the scholar will be assigned only child welfare services as outlined in the Services Information System Manual.

and

- For the MSW scholars who have the one year restriction, they will be assigned only IV-E eligible clients with all IV-E allowable services (including Case Management and Case Planning, Service Code 215).

The MOU shall begin on \_\_\_\_\_ and end on \_\_\_\_\_.

\_\_\_\_\_ County Department of Social Services Director

BY: \_\_\_\_\_  
Director

Date: \_\_\_\_\_

North Carolina Division of Social Services

BY: \_\_\_\_\_  
Director

Date: \_\_\_\_\_