



North Carolina Department of Health and Human Services
Division of Social Services

2410 Mail Service Center • Raleigh, North Carolina 27699-2410
Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 334-1011

February 6, 2009

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: RESPITE SERVICES REQUEST FOR APPLICATION (RFA)

The North Carolina Department of Health and Human Services' Division of Social Services is pleased to announce the availability of Respite Services funds for state fiscal year 2010-2011. The US Department of Health and Human Services, Administration for Children and Families authorizes funding for grants under this announcement. Applicants should note that the grant award is subject to the availability of funds.

The Request for Application (RFA) document describes the program service requirements, eligible applicants and the application requirements. Applicants must use the required documents and format stipulated in the RFA Guidelines. This is a competitive process and each application will be reviewed separately. Applications will be evaluated according to completeness, content, experience with similar projects, and ability and capacity of the organization to implement the project.

Please note all agencies considering applying for these funds must submit a Letter of Intent. Agencies that do not submit a Letter of Intent will not be considered for funding and their application will be disqualified if submitted. The Letter of Intent should be submitted via e-mail to Kristin O'Connor at Kristin.oconnor@ncmail.net by Monday, February 16, 2009, no later than 5:00pm. A technical assistance conference call will be held on Monday, February 23, 2009 from 9:00am-12:00pm All agencies that submit a letter of intent will be invited to participate in the technical assistance sessions.

Applications are due in the Community Based Programs Office, Room 787, on or before Friday, March 6, 2009, by 5:00 p.m. Notification of funding decisions will be provided to all applicants in writing by May 1, 2009. Please contact Kristin O'Connor at Kristin.oconnor@ncmail.net if you have any questions concerning the application or the process.

Sincerely,

A handwritten signature in cursive script that reads 'Charisse S. Johnson'.

Charisse S. Johnson, Chief
Child Welfare Services

CWS-07-09