

September 15, 2016

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

DEAR EXECUTIVE DIRECTORS OF CHILD PLACING AGENCIES (FOSTER CARE AND ADOPTION)

ATTENTION: CHILD WELFARE SERVICES STAFF

SUBJECT: NC DSS CHILD WELFARE SERVICES LIST OF TRAINING COURSES AND TRAINING REQUIREMENTS

This letter is to provide up-to-date information about training courses and requirements delivered through the statewide Child Welfare Training System. Attached is the most recent “List of Training Courses and Training Requirements”. The document may also be found at <https://www.ncswlearn.org/help/guidelines.aspx>. To register for courses go to [ncswLearn.org](https://www.ncswlearn.org).

The “List of Training Courses and Training Requirements” includes important information about the statewide Child Welfare Training System including:

- **Laws, Definitions and Required Training, Pages 5-10.** This section provides specific information regarding the laws that govern our training system, the definition of a child welfare worker, and the minimum training requirements based on primary job functions.
- **At-a-Glance: NCDSS-Sponsored Child Welfare Training, Pages 12-13.** This chart makes it easy for County DSS Directors to quickly determine the training requirements of staff.
- **For Supervisors: How to Register my Employees Online, Page 29.** It is the responsibility of supervisors to register new hires for *Child Welfare in North Carolina: Pre-service*. This section gives supervisors step-by-step instructions on how to do so.

Training Course Updates

Child Welfare in North Carolina: Pre-service

In February of 2016, the Division piloted a redesigned version of *Pre-service* training. This version is now accessible to all 100 counties. *Pre-service* is now a 3 week course, with the first week occurring in the county agency. Increased opportunities for Supervisor involvement as well as increased online learning components are now included.

Building Cultural Safety

Building Cultural Safety is the new name for *Building Awareness and Cultural Competency*. The course was revised this year in partnership with the Center for Family and Community Engagement at North Carolina State University. This is a three-day interactive, foundational training designed to enhance the cultural knowledge and sensitivity of social workers and supervisors working with culturally diverse individuals and families. This training is designed to develop participants' knowledge of significant facts and concepts related to cultural safety, diversity, inclusion and cultural competency. Content and exercises are used to establish baseline knowledge and shared understandings around the nature of these issues and their impact on participants' work to improve the lives of families and children.

Advocating for Child and Adolescent Mental Health Services: The Basics of Behavioral Health Managed Care

This is a self-paced, on-demand, online training providing basic information to child welfare workers and supervisors on working with Local Management Entities/Managed Care Organizations (LME/MCOs) to connect children and families to services. This training explores how to monitor services and build collaborative relationships with LME/MCOs so youth and families can be connected to needed behavioral health services. This course was developed with funding from the North Carolina Division of Mental Health, Developmental Disability, and Substance Abuse by the Behavioral Healthcare Resource Program, part of the Jordan Institute for Families at the UNC School of Social Work.

We appreciate your questions and feedback. Please contact Lydia Duncan, Program Administrator for Staff Development at lydia.duncan@dhhs.nc.gov with any questions about this letter.

Sincerely,



Kevin Kelley, MSW
Section Chief, Child Welfare Services

Attachment (1): List of Training Courses and Training Requirements

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