



North Carolina Department of Health and Human Services
Division of Social Services

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Division Director

May 1, 2014

**DEAR COUNTY DIRECTORS OF SOCIAL SERVICES
DEAR EXECUTIVE DIRECTORS OF PRIVATE CHILD-PLACING AGENCIES FOR FOSTER CARE**

**ATTENTION: CHILD WELFARE PROGRAM MANAGERS, FOSTER CARE SUPERVISORS AND
FOSTER HOME LICENSING SOCIAL WORKERS**

SUBJECT: REVISION OF FIRE INSPECTION FORM (DSS-1515)

This letter serves as notification that form DSS-1515 (Foster Home Fire Inspection Report) has been revised.

Form DSS-1515 (Foster Home Fire Inspection Report)

<http://info.dhhs.state.nc.us/olm/forms/dss/dss-1515-ia.pdf>

http://info.dhhs.state.nc.us/olm/forms/dss_spanish/dss-1515sp-ia.pdf

County departments of social services and private child-placing agencies for foster care received notification on March 17, 2014 that the Foster Home Fire Inspection Report (DSS-1515) had been revised to provide fire inspectors an additional option on Item 6 related to HUD manufactured homes. Since the issuance of this letter additional information has come to our attention regarding resources that are available related to approving HUD manufactured homes. Option 4 under Item 6 has been updated to reflect these resources.

Agencies should begin using this revised form immediately. We will accept the old forms for the next six months. However, fire inspectors will need to provide documentation that a manufactured home meets HUD requirements. County departments of social services and private child-placing agencies for foster care will need to make fire inspectors and foster parents aware of this change. Please note that if the fire inspector checks "NO" to any of the items on the 1515 the foster home will **not** be approved for licensing.

If you have any questions about the revised forms contact the Foster Home Licensing Office at 828-669-3388.

Sincerely,

Kevin Kelley, Section Chief
Child Welfare Services

CWS-11-2014

cc: Jack Rogers

Child Welfare Services Team Leaders

Child Welfare Services

www.ncdhhs.gov • www.ncdhhs.gov/dss • <http://www.ncdhhs.gov/dss/licensing/misc.htm>

Tel 828-669-3388 • Fax 828-669-3365

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Mailing Address: • 952 Old U.S. 70 Highway • Black Mountain, NC 28711

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