

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF SOCIAL SERVICES  
CHILD WELFARE SERVICES

ROY COOPER  
GOVERNOR

MANDY COHEN, MD, MPH  
SECRETARY

WAYNE E. BLACK  
DIRECTOR

March 19, 2018

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: DIRECTORS, CHILD WELFARE DIVISION DIRECTORS, PROGRAM ADMINISTRATORS, PROGRAM MANAGERS, AND SUPERVISORS**

**SUBJECT: STATEWIDE ROLLOUT OF THE MODIFIED POLICY MANUAL**

The Policy PIP Goal 1, Strategy 4, requires the implementation of technical assistance to county child welfare staff regarding the consistent application of the modified policies and practices. A key part of this plan is to inform county child welfare management, supervisors, and trainers as well as provide them the tools needed to inform and train their staff. A webinar, Introduction to North Carolina's Modified Child Welfare Policy Manual occurred March 9, 2018 and provided an overview of the modified policy manual. The recording for that webinar is now available at <https://fcrp.unc.edu/multimedia/>. Anyone with an ncsWLearn.org account may access it. It is advantageous to review the webinar to be familiar with the modified policy manual's format.


NC DSS is now facilitating regional meetings to provide the primary changes in policy. The regional meetings will consist of one day for presenting the modified manual regarding intake, assessments, and in-home services and a second day for presenting the modified manual regarding permanency planning. It is the responsibility of the county to identify the key personnel at their agency to attend the regional meeting to inform and train staff. This should be supervisors and above as well as anyone in the role of county trainer.

The regional meetings are posted on ncsWLearn.org and attendees must register for each day and content area. The dates, time, content area, and locations are listed on the attached schedule. Additionally, becoming available are four DIY kits (Spotlight on Practice Series) that will provide supervisors the tools to engage their staff in the modified policies and practice changes. Additional information will be provided when these become available.

WWW.NCDHHS.GOV  
TEL 919-527-6340 • FAX 919-715-6714  
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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Statewide implementation of the modified policies and practice is required July 1, 2018. Counties are encouraged to implement the modified policies and practice earlier. The modified manual can be found here: <https://nccwta.org/index.php?/Knowledgebase/Article/View/2/12/nc-cw-modified-manual-for-nc-cw-pilot> and is accessible by anyone. If you have any questions or concerns about this information, please contact Teresa Strom, Local Support Team Manager at (919) 527-6344 or [Teresa.strom@dhhs.nc.gov](mailto:Teresa.strom@dhhs.nc.gov) or Betty Kelly, Policy Administrator at (919) 527-6346 or [Betty.kelly@dhhs.nc.gov](mailto:Betty.kelly@dhhs.nc.gov). You may also contact your Children's Program Representative for additional information.

Sincerely,

A handwritten signature in black ink that reads "Lisa T. Cauley". The signature is written in a cursive style with a large initial "L".

Lisa T. Cauley, Deputy Director  
Child Welfare Services

cc: Wayne Black

Attachment: Regional Meeting Schedule

CWS-11-2018