



North Carolina Department of Health and Human Services  
Division of Social Services

325 North Salisbury Street • 2410 Mail Service Center • Raleigh, North Carolina 27699-2410  
Courier # 56-20-25

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

July 30, 2010

**DEAR COUNTY DIRECTORS OF SOCIAL SERVICES**

**SUBJECT: 2010-2011 TANF/DV PLAN AND MEMORANDUM OF UNDERSTANDING**

The purpose of the Temporary Assistance to Needy Families/Domestic Violence (TANF/DV) fund is to provide direct services to eligible clients and their children to promote safety and economic stability. Utilizing TANF/DV funds requires a written agreed plan between the county department of social services (DSS) and local domestic violence agency. Child Welfare and Work First policy on responding to domestic violence cases recommends that county DSS create a MOU with community agencies including local domestic violence (DV) agencies. Convening a meeting with the DV agency involving DSS staff with specific knowledge of child welfare and Work First is a wonderful opportunity to inform a written plan and MOU describing how all will work together to improve the outcomes of the families served.

Attached are Guidelines for appropriating TANF/DV funds. The list of expenditures noted in the Guidelines is not exclusive. Any appropriate expenditure that DSS and the DV agency agree on that will promote safety and economic stability for clients and children can be allowed as long as it falls within TANF Guidelines.

Also attached is a Sample TANF/DV and MOU combined plan. This serves as a guide to address not only the process and agreed use of the TANF funds but also contains several pertinent MOU strategies that highlight successful collaboration between the county DSS and the DV agency. A list of optional MOU strategies to consider is attached that all parties may discuss to include in the combined TANF/DV Plan and MOU if agreed as appropriate. All MOU strategies were developed collaboratively within the Domestic Violence and Child Welfare Committee consisting of the Division of Social Services, NC Coalition Against Domestic Violence, NC Council for Women, University partners, providers of service, and county DSS.

Counties are encouraged to be innovative in determining how to meet the needs of families. Please share the TANF/DV Plan and MOU information with staff at all levels including child welfare and Work First program staff in order to seek feedback as to any identified strengths to build on, needs to improve, as well as a means to provide some awareness of the fund and collaboration efforts.

**The Plan must be received by August 30, 2010.**

The Division of Social Services and the [NC Council for Women](http://www.nccadv.org) will review the Plans and provide consultation and technical assistance to DSS and local DV agencies if needed. The NC Coalition Against Domestic Violence is also a resource for technical assistance or training and can be reached at [www.nccadv.org](http://www.nccadv.org) or 888-232-9124. The 2010-2011 TANF/DV funding allocation for each county is attached. The Division anticipates authorizing TANF/DV funding for all counties by October 1, 2010 after the final draft TANF/DV Plan is received and reviewed.

**If submitting hard copies (one original signed in *blue ink* and one copy), it must be signed by the Director or the Director's designee in blue ink for both the DSS and the DV agency. An alternative option is to submit a soft copy with an electronic signature by both agencies is sufficient.**

Please submit the 2010-2011 TANF/DV Plan by **August 30, 2010** to:

**(MAILING ADDRESS)**

North Carolina Division of Social Services  
Child Welfare Services  
Attn: Rick Zechman  
2410 Mail Service Center  
Raleigh, NC 27699-2410

**(DELIVERY ADDRESS for UPS, FEDEX & DHL)**

North Carolina Division of Social Services Child Welfare Services  
Attn: Rick Zechman  
325 N. Salisbury Ste. 779  
Raleigh, NC 27603

**Email:** [eric.zechman@dhhs.nc.gov](mailto:eric.zechman@dhhs.nc.gov)

Any questions regarding the TANF/DV Plan and information in this letter should be directed to Rick Zechman via email at [eric.zechman@dhhs.nc.gov](mailto:eric.zechman@dhhs.nc.gov) or by phone at (919) 334-1108.

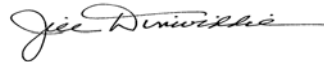
Sincerely,



Charisse S. Johnson, Chief  
Child Welfare Services



Dean Simpson, Chief  
Economic & Family Services Section



Jill Dinwiddie, Executive Director  
NC Council for Women



April Burgess-Johnson & Beth Froehling  
Co Executive Directors  
NC Coalition Against Domestic Violence

Attachments:

[Sample TANF/Domestic Violence Plan and MOU](#)

[Guidelines for Temporary Assistance to Needy Families/Domestic Violence Funds](#)

[Sample Optional MOU Strategies](#)

[SFY 2011 TANF/DV Allocation Worksheet](#)

cc: Sherry Bradsher  
Jack Rogers  
Sarah Barham  
Dean Simpson  
Hank Bowers  
Domestic Violence Agencies  
NC Council for Women/Domestic Violence Commission  
NC Coalition Against Domestic Violence  
Children's Program Representatives  
Work First Program Consultants  
Local Business Liaisons