



North Carolina Department of Health and Human Services
Division of Social Services

2408 Mail Service Center · Raleigh, North Carolina · 27699-2408
Courier # 56-20-25 Fax # (919) 715-6714

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

AUGUST 25, 2011

DEAR DIRECTORS OF SOCIAL SERVICES

ALEXANDER
ALLEGHANY
ANSON
ASHE
BEAUFORT
BLADEN
BUNCOMBE
CABARRUS
CARTERET
CASWELL
CATAWBA
CHATHAM
CHEROKEE
CLAY
COLUMBUS
CRAVEN

FORSYTH
GASTON
GATES
GRAHAM
HALIFAX
HARNETT
HAYWOOD
HENDERSON
HOKE
IREDELL
JACKSON
JOHNSTON
LEE
LENOIR
LINCOLN
MACON

MADISON
MCDOWELL
MOORE
ORANGE
PERSON
POLK
ROBESON
ROCKINGHAM
ROWAN
RUTHERFORD
STOKES
SWAIN
WAKE
WAYNE
WILKES

**ATTENTION: CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS,
SUPERVISORS, AND WORKERS AND COUNTY FISCAL STAFF**

**SUBJECT: CPS TANF TRANSFERRED TO SSBG (FORMERLY CPS EXPANSION)
FUNDING**

During the 2011 session of the North Carolina General Assembly authorized Session Law 2011-145 (<http://www.ncga.state.nc.us/Sessions/2011/Bills/House/PDF/H200v9.pdf>) which allocated that local county departments of social services may use funds referred to as "CPS Expansion Funds" to pay for Child Protective Services staff. In order to accomplish this, local departments will utilize funds that have been transferred into the Social Services Block Grant (SSBG). The Program Code for these funds is "23". This appropriation, along with others in the past, (please refer to Administrative Letter 10-06 at: http://info.dhhs.state.nc.us/olm/manuals/dss/csm-05/man/FSCW_AL_1006.htm#P10_208), was made in order to assist counties in maintaining lower caseloads as a result of recommendations to assist in the implementation of MRS.

The funding allocation for this first authorization (payment months July 2011 through June 2012) may be viewed at: <http://www.ncdhhs.gov/dss/budget/county.htm>.

When using Service Codes 210, 215*, 219*, 220, 228, 229, 230, 330, and 390 ([SIS - Change Notice 01-11](#)) a child is eligible for “23” funding if the following criteria are met:

1. The family’s income is at or below 200% of the current Federal Poverty Level (FPL) ([2011 Poverty Guidelines, Federal Register Notice](#)). In determining whether a family meets this income standard, social workers may use information from agency records showing that the family receives Work First payments, Medicaid or Health Choice, or Food and Nutrition Assistance. If agency records are inconclusive, the social worker may obtain this type of information from the family. The income must be documented in the record; however, it is not necessary to obtain written verification of the income amount. When a child is living in the home of a specified relative other than his parent(s), the relative's income is not considered in determining the child's eligibility.
2. The child must be a United States citizen or a qualified alien.

* Note that for Service Codes 215 and 219 an additional criteria exists before Program Code 23 may be used – cases must have a “low” risk level as documented on the North Carolina SDM® Family Risk Assessment of Child Abuse/Neglect ([DSS-5230](#)).

Documentation of eligibility will be made on the DSS-5339, which can be found on the forms website at: <http://info.dhhs.state.nc.us/olm/forms/forms.aspx?dc=dss>. Redetermination is not required for these funds.

If you have any additional questions about this funding source, please contact your agency’s Local Business Liaison.

Sincerely,



Kevin Kelly, Interim Chief
Child Welfare Services

Attachment: [DSS-5339 - CPS Expansion \(TANF Transfer to SSBG\) Eligibility Documentation Form](#)

cc: Sherry Bradsher
Jack Rogers
Kathy Sommese
Child Welfare Services Team Leaders
Local Business Liaisons
Hank Bowers

CWS-21-11