



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Social Services

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
WAYNE E. BLACK • Director

October 5, 2018

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS & SUPERVISORS, CHILD WELFARE SERVICES STAFF

SUBJECT: CHILD WELFARE DATA REPORTS

REQUIRED ACTION: Information Only Time Sensitive Immediate

The purpose of this letter is to inform county child welfare agencies of two newly available XPTR FCF reports that are accessible via XNET.

Both reports include demographic data for licensed family foster home providers that can be used in the development of the Diligent Recruitment and Retention Data Profile – Program Planning Tool. The reports are:

- 1) County licensed providers (organized by county in the FCF100 DSS Licensed Homes Report)**
- 2) Private-agency licensed foster home providers (organized by county in the FCF104 Agency Licensed Homes Report)**

The reports include facility numbers, names, date of birth, age, sex, highest grade completed, capacity and race information for each individual provider, as well as summary statistics for each county. The facility ID links providers together within the home. There will be homes that have multiple licensed providers (e.g. married couples versus single parent families).

The FCF104 report is generated from the DSS-5015 Foster Care Action Request form and includes the name of the supervising agency. The race codes are in correlation with DSS race codes identified within the Services Information System (SIS).

For access to these new monthly generated XPTR FCF reports, or technical assistance concerning information within your county report, please contact Joy Smith at joy.h.smith@dhhs.nc.gov or 919-527-6433.

For additional questions concerning the Diligent Recruitment and Retention Data Profile – Program Planning Tool, please contact your NC Kids Consultant.

Sincerely,

Lisa T. Cauley, Deputy Director
Child Welfare Services

CWS-42-2018

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