



North Carolina Department of Health and Human Services
Division of Social Services

Mail Service Center 2408 • Raleigh, North Carolina 27699-2408

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

November 16, 2009

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

**SUBJECT: POLICY FOR ADOPTION ASSISTANCE AND VENDOR PAYMENT
CORRECTIONS BETWEEN FUNDING SOURCES**

The Current federal policy related to the reclassification of Adoption Assistance Cash Payment and Vendor Payment expenditures from either IV-B or State funding to IV-E funding is governed by the federal "two-year" rule. This limits the claiming of federal funds to two years after the calendar quarter in which the expenditure was made. However, there has previously been no policy for reclassification of expenditures from IV-E to categories, which are funded with 100% State dollars. The purpose of this letter is to establish policy surrounding these reclassifications.

Effective immediately, reclassifications of expenditures to categories funded with 100% State dollars (IV-B and State categories) will be limited to 12 months from the time the request has been made, subject to the availability of funding. This will apply to all subsequent Adoption Assistance Cash Payment and Vendor payment reclassifications, regardless of the reason for the reclassification.

If you have any questions, please contact Amelia Lance at 919-334-1096 or by email at Amelia.Lance@dhhs.nc.gov.

Sincerely,

A handwritten signature in cursive script that reads "Charisse S. Johnson".

Charisse S. Johnson, Chief
Child Welfare Services

cc: Sherry S. Bradsher
Sarah Barham
Child Welfare Services Team Leaders
Children's Services Program Representatives
Local Business Liaisons
Regulatory and Licensing Services Consultants
LaKeitha Miller
Jack Rogers

CWS-44-09