



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27699
Courier # 56-20-25 MSC 2439

Michael F. Easley, Governor
Dempsey Benton, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

December 31, 2008

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: ANNUAL CHILD WELFARE CASELOAD SURVEY

We are attaching the Annual Child Welfare Caseload Survey for Calendar Year 2008. This year's survey is essentially the same as previous years with two additions. The first is regarding information on cross county CPS Intake reports. The second is regarding information on FTE time for LINKS and CFT Facilitation. As with prior caseload surveys, it is vital that each county respond by accurately completing the survey and submitting the information by the deadline.

Again this year, the Division is not asking you for information on Foster Care and Adoption caseload data since this information is available through our Child Placement and Payment System. It is crucial, however, that each County DSS Director and staff review the data that your county has entered in the system. A number of reports are available through XPTR or Data Warehouse to review your data.

It should be noted that the results of the survey could be utilized to secure additional funding. As in the past, this data will be used for our federal reporting requirements and reports to the General Assembly. In addition, it is used to provide information to the media, advocacy groups, and other interested parties. It is critical that each county accurately complete this survey.

A set of definitions and instructions is included with each page of the survey to aid in its completion. Please pay close attention and adhere to these instructions. Do not make changes to the survey form. It is important that you follow the directions given. Your Children's Program Representative (CPR) is available to assist you with the survey.

In order for the Division to compile the data in a timely manner, please complete the survey and return it to Jeff Olson at 325 North Salisbury Street, MSC 2439, Raleigh, NC, 27699 no later than January 31, 2009. Thank you for your assistance with this important endeavor. If you have questions, please contact your CPR or Jeff Olson at (919) 334-1137 or jeffrey.olson@ncmail.net.

Sincerely,

A handwritten signature in cursive script that reads 'Charisse S. Johnson'. The signature is written in black ink and is enclosed within a thin black rectangular border.

Charisse Johnson, Chief
Child Welfare Services

Attachment

[Child Welfare Staffing Survey](#)

cc: Sherry Bradsher
Sarah Barham
Family Support and Child Welfare Team Leaders
Children's Programs Representatives
Work First Representatives
Local Business Liaisons

CWS-69-08