



North Carolina Department of Health and Human Services  
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27699-2440  
Courier # 56-20-25-MS# 2440

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

February 8, 2008

**Dear County Director of Social Service**

**Subject: Expenditures of funds designated by ACF for Foster Care  
Visitation Enhancement**

The Division of Social Services published a Dear County Director letter on April 25, 2007 informing counties of P.L. 109-288, which included an allocation of federal IV-B, subpart 2 monies to be used to address the safety of children in foster care. The guidance provided in that letter included the stipulation that counties would need to follow cost allocation principals when utilizing these funds. Since the issuance of that letter, the DHHS Controller's Office, and the DSS Budget Office have received a number of requests that do not follow the cost allocation regulations. Any request that does not meet the direct charge guidelines will be denied.

In order to Direct Charge, the proposed expenditure only staff who are charged 100% on an annual basis to this funding source will be allowed. County fiscal staff are reminded that the DSS Fiscal Manual, located at: <http://info.dhhs.state.nc.us/olm/manuals/oc/fsc/man/> provides the additional details to ensure proper Direct Charge procedures are followed. Please contact your LBL or CPR if additional information is needed.

Sincerely,

A handwritten signature in cursive script that reads "Charisse S. Johnson".

Charisse S. Johnson, Chief  
Family Support and Child Welfare

cc: Sherry Bradsher  
Jo Ann Lamm  
Sarah Barham  
Local Business Liaisons  
FSCWS Team Leaders  
Children's Services Programs Representatives

**FSCWS-06-08**