



North Carolina Department of Health and Human Services Division of Social Services

2409 Mail Services Center

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Courier # 56-20-25

Michael F Easley, Jr., Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

August 4, 2003

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

Subject: Local Memorandum of Agreement Regarding Comprehensive Treatment Services Program 2003-2004

**Attention: Children's Services Program Managers
Child Welfare Supervisors**

The purpose of this letter is to provide you with information about the signature process for the local Memorandum of Agreement, (MOA) for 2003-2004 for members of the community collaborative. You should have discussed this if your agency has participated in a recent meeting of your community collaborative for Comprehensive Treatment Services Program (CTSP). This Memorandum of Agreement was developed with contributions from all state level agencies and many local community partners including County Departments of Social Services.

This joint MOA includes the roles and responsibilities of the Local Education Agency, the Judicial District Court, the Area Program for Mental Health, the County Department of Social Services, and the Department of Juvenile Justice and Delinquency Prevention. You will note that the time frames for conducting a mental health assessment, for screening a child referred for CTSP eligibility and for holding a child and family team for a CTSP eligible child to determine treatment needs are the same as those in earlier memoranda of agreements. In this MOA, the county department of social services and other parties agree to additional conditions:

- to participate when acting as the referral source, with the area authority/county program for mental health and the family, in determining the CTSP eligibility and completing the mental health assessment;
- to provide or assure services as needed, which are identified in the plan developed by the child and family team;
- to participate in the community collaborative; and

- to collect and report information regarding the children screened, assessed, placed or diverted from placement, and their treatment needs, to meet the reporting requirements of the CTSP section 21.60 (g) and SB163 legislation.

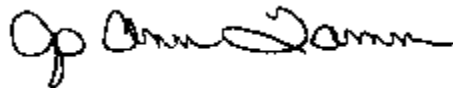
Remember that in order to access the Comprehensive Treatment Services Program funds, you must sign the MOA.

For your information and review we have attached a copy of the template for the local MOA, the letter from Dr. Richard Visingardi to Area Program Directors to explain the signature process, and the CTSP legislation (21.60).

You may also want to review the Dear County Director letter of September 18, 2001 (CS 36-2001) which explains in detail about the CTSP funds and procedures. This letter is located on the Division website. Go to <http://www.dhhs.state.nc.us/dss/childrensservices/>, then click Quick Links, then County Director Letters of 2001.

If you have questions about the local MOA, please contact Sandra Sink at the Foster Care and Adoption/Interstate Services Team, Family Support and Child Welfare Services. Email Sandra.Sink@ncmail.net, Phone 919 733-2538.

Sincerely,



JoAnn Lamm, Program Administrator
Family Support and Child Welfare Services

Attachments

CC: Pheon Beal
Sherry Bradsher
Children's Program Representatives
Family Support and Child Welfare Services Team Leaders

FSCWS-11-03