



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27699-2408
Courier # 56-20-25-MS# 2408

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

July 12, 2004

Dear County Director of Social Services

Subject: LONGSCAN Project

Attention: Child Welfare Program Managers

The Division is once again requesting your assistance to participate in the University of North Carolina-Chapel Hill School of Public Health's Longitudinal Study of Child Abuse and Neglect study (LONGSCAN). Without your assistance, we would be unable to continue the progress we have made. Your assistance with this study helps us reach a goal we all share, which is to better the lives of children. The Division is in complete support of this ongoing project with which we have been involved for over a decade.

LONGSCAN is a longitudinal study funded by the United States Department of Health and Human Services' Administration for Children and Families (ACF) and has been headed up by Jonathan Kotch. The key purpose of this study is to investigate the consequences of child maltreatment. LONGSCAN is conducting a review of the records of project participants. The Public Health Institutional Review Board of the University of North Carolina at Chapel Hill has approved this research. Protecting the confidentiality of all participants and all data collected is of utmost concern to all involved.

This review is intended to determine the nature of reported incidents and services received by families. On previous occasions LONGSCAN staff has reviewed records in approximately 20 counties across North Carolina, and look forward to another successful wave of case record reviews.

In order to complete this phase of the study, staff from the School of Public Health will be traveling to each identified county to abstract the records of each LONGSCAN participant. Within a few weeks, you will be receiving a letter from Ben Margolis with the University of North Carolina at Chapel Hill School of Public Health. This letter will further explain the process for the review of the selected records. Along with this letter, you will receive the names of the client records selected for the review. Please note all of the named clients are study subjects whose parents have given formal written consent for their children to participate. Besides expediting the process, having the records available ahead of time protects the privacy of other cases in the files and minimizes the intrusion that will result from this visit. Please set

Dear County Director Letter

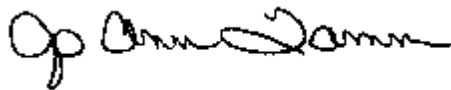
July 12, 2004

Page 2

aside office space for staff from the LONGSCAN project. No other personnel time or investment of material resources is needed from your agency.

Allow me to thank you in advance for your cooperation and assistance with this phase of the project. Staff from the LONGSCAN project will be in touch with you soon to set a time and date for their visit. If you have any questions or concerns regarding this request please do not hesitate to contact Adolph Simmons, Jr. at (919) 733-3801.

Sincerely,

A handwritten signature in black ink, appearing to read "Jo Ann Lamm". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Jo Ann Lamm, Program Administrator
Family Support and Child Welfare Services

CC: Pheon Beal
Sherry Bradsher
Sarah Barham
FSCW Team Leaders
Children's Program Representatives

FSCWS-28-04