



North Carolina Department of Health and Human Services  
Division of Social Services

2406 Mail Service Center • Raleigh, North Carolina 27699-2406  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

June 29, 2006

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:**

**SUBJECT: Access to Foster Home Information**

The Division of Social Services has received several inquiries related to accessing the names of foster homes, whether the foster home is a family foster home or therapeutic foster home and the agency that supervises the foster home. This information is available to county departments of social services thorough XTND.

After logging in to XTND, click on the DHR Directory, followed by the FCF sub-directory. Scrolling through the menu, you may then select the "DHRFCF Inventory of Facilities" report, or simply type "/DHR/FCF/FC04" into the name field. If you get an error message stating either that you do not have access to this report or "No Lines Selected", contact your county Security Officer and that person will be able to request that you get access to the report.

If you have any questions or concerns, please contact Kate Johnson at [katherine.johnson@ncmail.net](mailto:katherine.johnson@ncmail.net) or 919-733-3801.

Sincerely,

A handwritten signature in black ink, appearing to read "Jo Ann Lamm".

Jo Ann Lamm, Section Chief  
Family Support and Child Welfare Services Section

JL: kj/bh

cc: Sherry Bradsher  
Children's Program Representatives  
Family Support and Child Welfare Services Team Leaders  
Regulatory and Licensing Services  
Local Business Liaisons  
Work First Representatives

**FSCWS-39-06**