

Date

Addressee

Dear "Stakeholder" :

"County" Department of Social Services and The Family Support and Child Welfare Services Section of the North Carolina Division of Social Services recognizes the value of a collaborative approach and understands that in order to better serve families, input from a varied group of partners is crucial to developing appropriate policy and shaping service delivery.

You are being contacted because you are a partner with valuable knowledge and information who can help improve services to families and children through your participation in a regional forum regarding the redesign of Work First, NC's TANF employment/eligibility program.

We will be meeting at "Meeting Location" from 9:00 a.m. – 1:00 p.m. Please be prepared to identify solutions directed towards achieving safety, permanency, well-being and self-sufficiency for North Carolina's families and children.

Information and recommendations gathered during the forums will provide a framework for the future delivery of the Work First program in NC. Please remember that NC does not have the authority to alter federal legislation.

Questions regarding the forum should be directed to "County Representative". We look forward to seeing you on "Meeting Date".

Sincerely,

County Agency Representative