



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25 MSC 2409

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

June 29, 2007

Dear County Director of Social Services

Attention: Children's Services Supervisors
Children's Services Social Workers
County Fiscal Officers

Effective Date: Immediately

Subject: Foster Care Caseworker Visits

This letter is being sent as a follow up to [FSCWS-33-07](#) concerning case worker visits. In that Dear County Director Letter, we informed counties that the MRS database will be used to collect information to document compliance with federal requirements for visits. This letter is to inform counties that the MRS database is now capable of accepting that information. Specific instructions for keying this data may be found in Administrative Letter [PM-REM-AL-06-07](#). Counties must begin entering data into the MRS database for foster care visits beginning July 1. Data must be entered for all foster care cases except for the following categories that are not currently able to be entered into the MRS database:

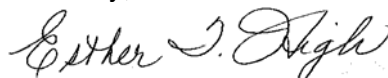
1. Young adults entering care through a CARS agreement.
2. Children entering care in North Carolina through the ICPC.
3. Children entering care through a relinquishment.
4. Children entering care through a VPA.

In order to enter the case worker visit information, the case must already be active in the MRS database. This means that for all cases that are active on July 1, information will need to be in the MRS system, starting with the provision of protective services.

You must also document in the individual case records that the monthly visit has occurred and where the visit occurred. This is especially important for the four situations mentioned above that will not be captured in the MRS database. Please remember that the majority of case worker visits must occur in the foster home.

If you have any questions about these changes, please contact your Children's Program Representative or Thomas Smith, program consultant with the Family Support and Child Welfare Services Section at thomas.smith@ncmail.net or (919) 733-9465.

Sincerely,



Esther T. High, Acting Chief
Family Support and Child Welfare Section

cc: Sherry Bradsher
JoAnn Lamm
Sarah Barham
Children's Program Representatives
Work First Representatives
Family Support and Child Welfare Services Team Leaders
Local Business Liaisons

FSCWS-45-07