



North Carolina Department of Health and Human Services  
Division of Social Services

325 North Salisbury Street • MSC 2408 • Raleigh, North Carolina 27699-2408  
Courier # 56-20-25

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

September 15, 2008

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**ATTENTION: Child Welfare Program Administrators and Supervisors**

**SUBJECT: CME Program**

Attached to this letter is the revised North Carolina Child Medical Evaluation Report Form. This form has been revised and re-formatted by the CME Program. The format was developed to create a more comprehensive clinical review process and to enhance documentation of the medical findings in a standardized format. Questions for medical providers are more directive in nature rather than a narrative format that should aid in the overall quality of information obtained from the medical providers.

Please remember that pages 1-4 must be filled out by the social worker prior to the CME appointment.

If you have any questions, please feel free to contact Terri T. Reichert, CPS Policy Consultant, at (919) 733-4322 or by email at [terri.reichert@ncmail.net](mailto:terri.reichert@ncmail.net).

Sincerely,

A handwritten signature in cursive script that reads "Charisse S. Johnson".

Charisse S. Johnson, Chief  
Family Support and Child Welfare Services

CJ/ttr

Attachment:

[CMEP Medical Report 2008-2008](#)

cc: Sherry Bradsher  
Jo Ann Lamm  
Sarah Barham  
Hank Bowers  
Children's Program Representatives  
Family Support and Child Welfare Services Team Leaders  
Local Business Liaisons  
Work First Representatives

**FSCWS-52-08**