



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27699
Courier # 56-20-25 MSC 2439

Michael F. Easley, Governor
Dempsey Benton, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

December 17, 2007

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: Annual Child Welfare Caseload Survey

Our Annual Child Welfare Caseload Survey for Calendar Year 2007 is now due. As with prior caseload surveys, it is very important that each county respond by accurately completing the survey in a timely fashion. This year's survey is essentially the same as the one provided last year with one addition. The 2007 includes a request for counties to identify the number of full time Child and Family Team Facilitators.

Again this year, the Division is not asking for certain information on Foster Care and Adoptions, as we are able to access this information through our Child Placement and Payment System. The Division collaborated with NCACDSS to review this year's survey. It is crucial that each County DSS Director and staff pay close attention to the survey. It should be noted that the results of the survey once again could be used for the purpose of securing additional funding. In addition, as in the past, this data will be made available for the media; advocacy groups; and to assist with federal reporting requirements. There is no current plan for the Division to conduct another survey this fiscal year for the purpose of providing the General Assembly or others with information on staffing; therefore it is critical that each county accurately complete this survey.

A set of definitions/ instructions is included with each page of the survey to aid in its completion. Please pay close attention and adhere to these instructions. Do not make changes to the survey form. It is important that you follow the directions given. Your Children's Program Representative (CPR) is available to assist with the survey process as needed.

In order for the Division to compile the data in a timely manner, please complete the survey and return it to Keith Davis at 325 North Salisbury Street, MSC 2439, Raleigh, NC, 27699 no later than January 7, 2008. Thank you for your participation in this important endeavor. If you have questions, please contact your CPR or Keith Davis at (919) 733-7831.

Sincerely,

A handwritten signature in cursive script that reads "Charisse S. Johnson".

Charisse Johnson, Section Chief
Family Support and Child Welfare Services

Attachment
[Staffing Survey Instrument](#)

cc: Sherry Bradsher
Jo Ann Lamm
Sarah Barham
Family Support and Child Welfare Team Leaders
Children's Programs Representatives
Work First Representatives
Local Business Liaisons

FSCWS-80-07