



## North Carolina Department of Health and Human Services Division of Social Services

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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

March 14, 2003

### Re: Terminal Message Listserv

Dear County Director of Social Services:

We are pleased to announce the creation of a listserv for terminal messages. Effective April 1, 2003, we will be using the DSSTerminalMessage Listserv to provide a more efficient method of receiving terminal messages through your email address. To receive these messages, you must subscribe to the DSSTerminalMessage Listserv. You may subscribe to this service immediately, and you may unsubscribe at any time. There is no charge to the county for subscription to this service, and you may subscribe as many individuals as you need. Outlined below are the instructions to subscribe, unsubscribe, and to obtain help. Terminal messages continue to be sent through EIS, EPIS, EPICS, and/or FSIS for those individuals who have not subscribed or for those individuals who do not have email capability.

**To Subscribe:** Send e-mail to [majordomo@lists.its.state.nc.us](mailto:majordomo@lists.its.state.nc.us) with the following command in the body of the message: `subscribe dssterminalmessage`

**To Unsubscribe:** Send e-mail to [majordomo@lists.its.state.nc.us](mailto:majordomo@lists.its.state.nc.us) with the following command in the body of the message: `unsubscribe dssterminalmessage`

**To Obtain Help:** Send e-mail to [majordomo@lists.its.state.nc.us](mailto:majordomo@lists.its.state.nc.us) with the following command in the body of the message: `help`

If you have questions about subscribing to the DSSTerminalMessage Listserv, contact DSS Automation at (919) 733-8938. If you have technical questions or problems with the DSSTerminalMessage Listserv, contact Monique McKinzie at (919) 733-7831.

Sincerely,

Pheon E. Beal, Director  
Division of Social Services

Nina M. Yeager, Director  
Division of Medical Assistance

PB/NY/BA/bh  
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