



North Carolina Department of Health and Human Services

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

January 15, 2014

RE: Work Support Strategies Leadership Summit 2014

Dear County Director of Social Services:

The Department of Health and Human Services is pleased to announce that the Work Support Strategies Leadership Summit 2014 will be held March **24-26, 2014 at the Sheraton Four Seasons, 3121 High Point Road, Greensboro, NC 27407**. Registration will begin at 11:00 am on March 24, 2014 with the opening session beginning at 1:00 pm. The Summit will end at noon on March 26, 2014. The goal of this year's Summit is to provide support and ideas to those staff in your agencies that are on the ground each day driving the change efforts and working to make systems successful. A detailed agenda will be provided at a later date.

Each county may send up to three staff to the Leadership Summit. Space for the summit is limited. If space is available once registration has ended, counties will be given the opportunity to request additional slots. We are requesting that the three staff attending include Program Managers and/or supervisors of Medicaid, Food and Nutrition Services, Child Care, Special Assistance and Work First. We are looking specifically for staffs that are innovators; macro-level thinkers and can ask the hard, thoughtful questions that will help move their agencies into a higher level of service delivery and efficiency. Specifically consider staff who will come to the summit ready to learn and can return to your agency ready to lead and embrace change as well as have the ability to be a change agent and cascade ideas throughout your agency.

Three hotel rooms will be provided via direct billing to the state for each county DSS Office located at least thirty-five miles from the Sheraton Four Seasons. Attendees do not have to contact the hotel to make reservations; the state will provide a room list directly to the hotel. It will be necessary for each attendee to present a credit card at check-in to cover incidentals. The State will pay for the room and taxes only, not including incidentals such as telephone calls, in-room movies, and room service. Hotel check in is at 3:00 pm but attendees may be able to check in early depending on the availability of the hotel. The State will **NOT** provide mileage reimbursement travel to and from the Sheraton. There is no registration fee.

Attached is a registration form to be completed by each county. The registration form must be completed and returned by **Friday, February 14, 2014**. Please note that lunch will be provided for all attendees on Tuesday, March 25, 2014. It is very important that we have an accurate count of those who plan to attend the lunch; only the registered attendees will be provided lunch. The State

www.ncdhhs.gov

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Location: 101 Blair Drive • Adams Building • Raleigh, NC 27603

Mailing Address: 2001 Mail Service Center • Raleigh, NC 27699-2001

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will not reimburse for attendees meals outside the meal provided. Please assist us with this effort so we can be as accurate as possible. Attendees not spending the night at the Sheraton are included in the meal provided on March 25, 2014.

Please note we are aware that individual situations and schedules change over time. Therefore, we will allow updates and changes to the conference attendee list through **Friday, February 28, 2014.**

If you have any questions or concerns, please contact me at (919) 527-6311 or via email at David.Locklear@dhhs.nc.gov. We look forward to seeing you at the summit.

Sincerely,

A handwritten signature in black ink that reads "David Locklear". The signature is written in a cursive style with a large initial "D".

David Locklear, Acting Section Chief
Economic and Family Services

Attachment

EFS-FNSEP-01-2014