



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Social Services

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

MICHAEL BECKETTS • Assistant Secretary for Human Services

January 28, 2019

Dear County Directors of Social Services

Attention: Food and Nutrition Services and Program Integrity Administrators, Managers and Supervisors

Subject: Disaster Food and Nutrition Services (DFNS) Program Hurricane Florence Program Integrity Review

Priority: Action Needed and Time Sensitive

The United States Department of Agriculture (USDA) requires a post-disaster review of a random sample of DFNS cases approved or denied as well as 100% of state and county employees who administered the program within the disaster application period following Hurricane Florence. The review is mandated solely for the counties that administered the DFNS Program below: **Anson, Beaufort, Bladen, Brunswick, Carteret, Chatham, Columbus, Craven, Cumberland, Duplin, Durham, Greene, Guilford, Harnett, Hoke, Hyde, Johnston, Jones, Lee, Lenoir, Moore, New Hanover, Onslow, Orange, Pamlico, Pender, Pitt, Richmond, Robeson, Sampson, Scotland, Union, Wayne, and Wilson.** Attached to this letter are the selected cases for review excluding county and state employees. A list of state and county employees will be emailed in an encrypted file directly to the County Directors with instructions.

Each county is required to review the accuracy of the information reported at application to the extent possible. Reviews must be based on policy as defined in the Administrative Letters issued during the Hurricane Florence application period. Enter a referral in NC FAST (refer to Job Aid Creating Referrals/Investigation Cases), using Referral Source Code 34, Hurricane Florence. Review each referral and make a final determination regarding overpayment claims using policy found in FNS Certification Manual Sections 810, 815 and 820. Claims must be entered in NC FAST following normal processing procedures (refer to Job Aid Establish a Claim/Product Liability Case).

The attached report, DFNS Florence Random Sample Cases is password protected, use the standard NC FAST password. All reviews must be completed, claims entered in NC FAST and the attached NC FAST Worksheet for Random Sample Cases and NC FAST Worksheet for Employee Cases, submitted to the Division by **April 18, 2019**. Submit the worksheets to Crystal Braswell at Crystal.Braswell@dhhs.nc.gov.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2420 Mail Service Center, Raleigh, NC 27699-2420

www.ncdhhs.gov • TEL: 919-527-6300 • FAX: 919-334-1265

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Submit any questions regarding this information to the Operational Support Team (OST) at DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in blue ink that reads "David Locklear". The signature is cursive and somewhat stylized.

David Locklear, Deputy Director

DL/vd

EFS-FNSEP-09-2019

Attachments (3)

- DFNS Florence Random Sample Cases
- NC FAST Worksheet for Random Sample Cases
- NC FAST Worksheet for Employee Cases