



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF SOCIAL SERVICES

ECONOMIC & FAMILY SERVICES

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

WAYNE E. BLACK
SR. DIRECTOR FOR SOCIAL SERVICES
AND COUNTY OPERATIONS

June 13, 2017

Dear County Director of Social Services:

Re: Food and Nutrition Services Work Registration and Two-Parent Households

The NC FAST team is continuing to make improvements to the NC FAST system. On May 15, 2017, NCFast Release Postcard 6.5.0 was posted in NCFast Help with updated features that impact the Food and Nutrition Services Work Registration for two-parent households.

In two-parent Food and Nutrition Services cases there is a defect causing a parent with a child under age 6 to be ineligible for not being work registered when the other parent is working and exempt for that reason.

Do not add work registration to the parent who should be exempt for caring for a child.

As a temporary process change, apply the following changes:

1. Go to the Household Relationship evidence with the child's name in the participant column and the description "Is the Child of < the parent eligible for the exemption>".
2. Edit that relationship evidence to check the box in relationship details for "Related Participant is a Dependent".

After checking eligibility and applying changes, the exempt parent will now be eligible.

Be sure to remove the check from the box in relationship details for "related Participant is a dependent" for the parent that is working. If Work Registration evidence has been entered for a child, this evidence needs to be deleted.

As staff is working on FNS cases impacted by this defect, be sure to end the Work Registration evidence that was previously added for the exempt parent.

Submit questions via the links in the Policy Questions folder of the Integrated Eligibility Manual.
<https://economicbenefits.nc.gov>.

Sincerely,

A handwritten signature in black ink that reads "David Locklear".

David Locklear, Chief
Economic and Family Services Section

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