



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Social Services

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
WAYNE E. BLACK • Director

June 13, 2018

Dear County Directors of Social Services

Attention: County Directors of Social Services, Energy Administrators, Managers & Supervisors

Subject: **(Time Sensitive, Action & Response Required)** Low Income Home Energy Assistance Program (LIHEAP) Review Period

The LIHEAP Block Grant Plan is completed each fiscal year, which outlines how grantees will operate the Energy programs. The Administration of Children and Families (ACF) requires that states seek public comments for the LIHEAP Plan each year. In order, for the Division to be in compliance the following tasks must be completed:

- The announcement must be displayed the week of June 18-22, 2018. The public should be made aware and encouraged to come back to review and comment.
- The announcement must be provided to the Community Action Agencies and partner agencies in the area for display.
- The week of June 25-29, 2018 the LIHEAP Plan must be posted for review and public comment.
- The plan must be provided to the Community Action Agencies and partner agencies in the area for display.
- Each person who reviews the plan must be encouraged to sign the attendance sheet and make comments.

Attached are the supporting documents needed to complete the above tasks. Additional copies of the LIHEAP Plan Announcement, Public Review of LIHEAP Block Grant Plan Attendance and Comment Sheet can be made as needed. Each County DSS is **required** to return these completed documents no later than **Monday, July 2, 2018** via e-mail to Arlisha Cooper at Arlisha.Cooper@dhhs.nc.gov. If you have questions, please contact Arlisha Cooper by email or at 919-527-6309.

Sincerely,

David Locklear, Deputy Director

Attachments (3)

[LIHEAP Plan Announcement](#)
[Public Review of LIHEAP Block Grant Plan Attendance and Comment Sheet](#)
[LIHEAP Attestation Form](#)

EFS-FNSEP-12-2018

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2420 Mail Service Center, Raleigh, NC 27699-2420
www.ncdhhs.gov • TEL: 919-527-6300 • FAX: 919-334-1265

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER