



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**SUSAN OSBORNE** • Assistant Secretary for County Operations for  
Human Services

**Date:** June 5, 2020

**Dear:** County Directors of Social Services

**Attention:** Food and Nutrition Services Managers and Supervisors

**Subject:** May 2020 DSS-8232 Simplified Nutritional Assistance Program (SNAP) Notice of Expiration

**Priority:** Time Sensitive, Information and Action Needed

The DSS-8232 Simplified Nutritional Assistance Program (SNAP) Notice of Expiration for SNAP cases failed to generate and was not mailed to the SNAP households with certification periods ending May 31, 2020. There are approximately 488 SNAP cases statewide that did not receive the DSS-8232 during the month of May 2020.

The DSS-8232 Simplified Nutritional Assistance Program Notice of Expiration will be systematically mailed on June 5, 2020. The due date listed on the DSS-8232 will be June 20, 2020, however, workers can manually generate the DSS-8232 and mail the recertification form to the household to help facilitate the recertification process for these households. A report entitled Failed SNAP Recert Notices DSS8232 May 2020 has been generated and posted to FAST Help.

Workers should reach out to these households to ensure the recertification is received and completed. Once the recertification is received in the agency, workers will need to react the SNAP case and complete the recertification to ensure that the households June allotment will be issued as timely as possible.

Submit any questions regarding these instructions to the Operational Support Team (OST) at [DSS.Policy.Questions@dhhs.nc.gov](mailto:DSS.Policy.Questions@dhhs.nc.gov).

Sincerely,

A handwritten signature in blue ink that reads "David Locklear".

David Locklear, Deputy Director  
Economic and Family Services Section

DL/rc

**EFS-FNSEP-12-2020**

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES**

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