



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Social Services

ROY COOPER • Governor  
MANDY COHEN, MD, MPH • Secretary  
WAYNE E. BLACK • Director

June 19, 2018

Dear County Directors of Social Services

Attention: County Directors of Social Services, Energy Administrators, Managers & Supervisors

Subject: **(Time Sensitive, Action & Response Required)** Energy Programs Outreach Plan

Energy Programs Outreach Plans (EPOP) are due to the state office by July 31, 2018. Efforts must be taken to ensure other state and governmental entities or community-based organizations have been contacted by your agency regarding outreach and application taking for the Low Income Energy Assistance Program (LIEAP) and the Crisis Intervention Program (CIP). The revised EPOP outlines measures that must be taken by each county to assure that eligible households are made aware of the assistance available through these programs. Each county must form an outreach planning committee that creates the opportunity for county-level collaboration to discuss and plan how to effectively reach county residents to inform them of the services provided by the energy programs.

As instructed by the General Assembly of North Carolina Session 2013 S D Senate Bill 744, Section 12J.1.(t), all LIHEAP Outreach plans must be approved by the local Board of Social Services/Human Services Board or local agency governing body prior to submission. Please include a signature of approval from your board along with your plan.

Each County DSS is **required** to return this completed document no later than **Tuesday, July 31, 2018** via e-mail to Arlisha Cooper at [Arlisha.Cooper@dhhs.nc.gov](mailto:Arlisha.Cooper@dhhs.nc.gov). If you have questions, please contact Arlisha Cooper by email or at 919-527-6309.

Sincerely,

David Locklear, Deputy Director

Attachments (1)

[Energy Programs Outreach Plan](#)

**EFS-FNSEP-13-2018**

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

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