



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street

2420 Mail Service Center • Raleigh, North Carolina 27699-2420

Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

May 3, 2010

**Re: Food and Nutrition Services Webinar for
Categorical Eligibility Policy Training**

Dear County Director of Social Services:

Attention: Food and Nutrition Services Managers and Supervisors

Effective July 1, 2010, Food and Nutrition Services will implement changes to Categorical Eligibility policy. It is the goal of the Division to assure that staff are implementing this policy correctly. The Division is pleased to announce a Webinar training opportunity for Food and Nutrition Services Staff across the state.

The Webinar is a web based training conducted via the internet. This session will be available via Adobe Connect Pro (Webinar). Required Software to Participate: Connect Pro only requires that you have an internet connection, a web browser, and Adobe Flash Player Version 8 or later to attend a web conference. Connect Pro supports nearly any operating system including Windows, Macintosh, Linux and Solaris, as well as the most widely used browsers including Internet Explorer, Firefox, and Safari. A computer with speakers will be necessary to hear the presentation.

Access is limited to six computers per county. The training is interactive and there will be opportunities to submit questions through the internet. On June 8, 2010 three training sessions will be conducted, one per region. Due to the limited availability, counties may only participate in the webinar training for their region. A session will be recorded and available for viewing at a later date for those unable to participate in the training during their designated time slot. Counties will be notified when the recorded webinar is available for viewing. The times of each session are as follow: East Region 8:30 to 10:30 a.m., Central Region 11:00 to 1:00 p.m. and West Region 2:00 to 4:00 p.m.

To register, complete the attached registration form and email it to the Economic and Family Services Help Desk at DSS.EFSHD@dhhs.nc.gov or fax to 919-334-1265. Please enter **FNS Training Webinar** as your email subject line. Prior to the training date, counties will receive instructions that will include all the necessary information to access the webinar. A copy of the Power Point presentation will be included. The Change Notice with links to the new July 1, 2010 policy will be available for counties to review prior to the Webinar session.

If you have any questions regarding the training, please contact the Economic and Family Services Help Desk at 919-334-1100 or email at DSS.EFSHD@dhhs.nc.gov.

Sincerely,

A handwritten signature in cursive script that reads "Dean Simpson".

Dean Simpson, Chief
Economic and Family Services Section

DS/tb

[Attachment](#)

EFS-FNSEP-14-2010