

September 20, 2016

Dear County Director of Social Services:

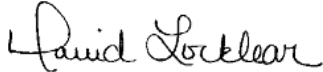
**Attention: Food and Nutrition Services Managers and Supervisors
Program Integrity Managers and Supervisors**

**Re: Survey of Food and Nutrition Services (FNS) Intentional Program Violation (IPV)
Investigative Hours and Returned 60 Day Notices**

The United States Department of Agriculture (USDA) has added new reporting requirements for information related to the timeframes to determine the number of hours to complete an investigation and establish an IPV claim. These new requirements also include data related to the number of 60 Day Notices returned annually as a result of address changes, undeliverable status or unable to locate. In order to provide this data to USDA, the Division must conduct a survey to collect this data. We are aware that counties may not track this information, and therefore, we ask that a best estimate be provided on the attached survey. The survey will provide necessary information needed to formulate the estimated number of hours spent in completing an IPV investigation.

The attached survey must be completed and returned no later than Monday, September 26, 2016 to Kathie Chapuis at Kathie.Chapuis@dhhs.nc.gov. If you have questions, contact Kathie at 919-527-6323.

Sincerely,



David Locklear, Chief
Economic and Family Services Section

DL/kc

EFS-FNSEP-17-2016

Attachment (1)
Survey of FNS IPV Investigative Hours and Returned 60 Day Notices