



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street
2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

June 7, 2010

Re: Food and Nutrition Services (FNS) Employment and Training (E&T) Program Operating Plans

Dear County Director of Social Services:

Attention: Food and Nutrition Services Managers & Supervisors

Economic and Family Services is requiring Employment and Training Plans for the 2010-2011 State Fiscal Year from the counties operating the Volunteer E&T Program. FNS staff and ESC E&T staff began working on these plans during the E&T Planning and Development sessions held in May.

The purpose for the E&T Operating Plan is threefold.

- Most importantly, we are striving for a successful Volunteer E&T Program. The E&T Operating Plan provides FNS and ESC staff with a strategy for working together to accomplish this goal. Each agency identifies the areas they are responsible for promoting the E&T Program.
- Secondly, we recognize the increasing demands on county FNS staff. The E&T Operating Plan can provide flexibility in the way DSS and ESC communicate, in some cases eliminating the use of certain E&T forms, such as the Referral and/or Information Transmittal forms.
- Lastly, we will use the E&T Operating Plan as a guide, during monitoring reviews, of your county's E&T procedures with ESC.

Although submitting the E&T Operating Plan is the responsibility of the DSS, the overall process is a joint effort between the FNS and ESC E&T staff, the DSS Director, and the ESC Manager.

Please complete the FNS E&T Operating Plan and send to Economic and Family Services by Monday, June 21, 2010. The attachment can be saved as a word document and e-mailed with electronic signatures to David.Locklear@dhhs.nc.gov or faxed to his attention at (919) 334-1266. If you have questions about the plan, contact David Locklear at (919) 334-1227.

Sincerely,

A handwritten signature in cursive script that reads "Dean Simpson".

Dean Simpson, Chief
Economic and Family Services

DS/DL/ke
EFS-FNSEP-19-2010

Attachment

An Equal Opportunity/Affirmative Action Employer