



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

May 22, 2019

Dear County Directors of Social Services

Attention: County Directors of Social Services, Energy Administrators, Managers & Supervisors

Subject: Energy Programs Outreach Plan

Priority: Time Sensitive, Action & Response Required

Each year efforts must be taken to ensure other state and governmental entities, or community-based organizations have been contacted by your agency regarding outreach and application taking for the Low Income Energy Assistance Program (LIEAP) and the Crisis Intervention Program (CIP). The EPOP outlines the measures taken by each county to assure that eligible households are made aware of the assistance available through these programs. Each county must form an outreach planning committee that creates the opportunity for county-level collaboration to discuss and plan how to effectively reach county residents to inform them of the services provided by the energy programs.

As instructed by the General Assembly of North Carolina Session Law 2014-100, Section 12J.1. (t), all LIHEAP Outreach plans must be approved by the local Board of Social Services/Human Services Board or local agency governing body prior to submission. It is required to include a signature of approval from your board and county director along with your plan.

Return this completed document no later than **Tuesday June 25, 2019** via e-mail to Tenika Robinson at Tenika.Robinson@dhhs.nc.gov and carbon copy (cc) Arlisha Cooper at Arlisha.Cooper@dhhs.nc.gov. If you have questions, please contact Tenika Robinson by email or at 919-527-6320.

Sincerely,

A handwritten signature in blue ink that reads "David Locklear".

David Locklear, Deputy Director

DL/ac

Attachment (1)
Energy Programs Outreach Plan Template

EFS-FNSEP-22-2019

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES

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