



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street

2420 Mail Service Center • Raleigh, North Carolina 27699-2420

Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

September 3, 2009

Dear County Director of Social Services:

Attention: Food and Nutrition Services Managers, Supervisors and Staff

Subject: Food and Nutrition Services Policy Training Agenda

On August 31, 2009, Dear County Director Letter EFS-FNSEP-21-2009 was posted online. The purpose of this letter was to announce a training opportunity for Food and Nutrition Services Staff across the state. This letter contained the dates and locations for the scheduled meetings. As a reminder, this training will provide an opportunity for counties to review and discuss error trends that are occurring across the State, as well as recent and upcoming policy changes. Disaster policy and changes with the local support offered to counties will also be a part of this full day of training.

The agenda for the training has been completed and attached to this letter. We believe this training will be beneficial to all staff in the Food and Nutrition Services Program. We strongly encourage your attendance at these trainings. Remember to complete the registration form and return to David Locklear no later than Wednesday, September 9, 2009.

If you have any questions, please contact David Locklear at (919) 334-1227 or email David.Locklear@dhhs.nc.gov.

Sincerely,

A handwritten signature in cursive script that reads "Dean Simpson".

Dean Simpson, Chief
Economic and Family Services Section

DS/dl

Attachment

EFS-FNSEP-24-2009

AGENDA

Food and Nutrition Services Policy and Payment Accuracy

9:00 a.m. – 4:00 p.m.

Presented by the NC Division of Social Services

9:00 a.m. – 9:15 a.m.	Welcome and Introductions
	Provide housekeeping items for the meeting and introduction of State DSS Staff
9:15 a.m. – 9:45 a.m.	Food and Nutrition Services & Energy Updates
	This time is set aside for Food and Nutrition Services and Energy Program updates. These updates include State organizational changes, FNS Local Support changes, updates on upcoming policy changes, etc.
9:45 a.m. – 10:15 a.m.	Required Verifications
	This workshop addresses the procedures for requesting necessary verifications for each application, reapplication, recertification and reported change in situation.
10:15 a.m.–10:30 a.m.	Break
10:30 a.m.–11:45 a.m.	Simplified Reporting
	This workshop reviews the new Simplified Reporting Policy that was effective August 1, 2009 and uses actual case situations to demonstrate correct implementation procedures.
11:45 a.m. – 1:00 p.m.	Lunch on Your Own
1:00 p.m. – 2:45 p.m.	Budgeting Income
	This workshop will focus on representative vs. non-representative income, child support budgeting, and how to determine countable income for ineligible and disqualified individuals.
2:45 p.m. – 3:00 p.m.	Break
3:00 p.m. – 3:45 p.m.	Disaster Food and Nutrition Services
	This workshop will provide updates and policy changes as they relate to the operation of a Disaster FNS Program.
3:45 p.m. – 4:00 p.m.	Wrap Up and Questions
