



North Carolina Department of Health and Human Services Division of Social Services

Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Sherry S. Bradsher, Director

Economic and Family Services
2420 Mail Service Center
Raleigh, NC 27699-2420
(919) 527-6300

December 11, 2012

Re: Front End Investigations Tracking

Dear County Director of Social Services:

**Attention: Food and Nutrition Services Managers and Supervisors
Program Integrity Managers and Supervisors**

Currently EPICS is not accepting Front End Referrals with Referral Type code "F". The State Office is aware of this and are working to correct the error as soon as possible. In order to track Front End Referrals (FE) as needed for USDA reporting, enter FE referrals in EPICS with the code "S" and manually track FE referrals. Report the FE referral data to the state office no later than the 15th of the month following the end of a quarter. Email this report to Betsy Moore at betsy.e.moore@dhhs.nc.gov. Counties will be notified when the correction has been made and manual tracking is no longer required.

Number of Front-end Referrals	Number of Negative Results	Number of Positive Results	Program Dollars Savings	Investigations Pending	Investigations Cancelled

If you have any questions, please contact Betsy Moore at (919)527-6316.

Sincerely,

A handwritten signature in cursive script that reads "Dean Simpson".

Dean Simpson, Chief
Economic and Family Services

DS/bm

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