



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**SUSAN OSBORNE** • Assistant Secretary for County Operations for  
Human Services

April 17, 2019

**Dear County Directors of Social Services**

**Attention:** Medicaid, Food and Nutrition Services (FNS), Work First Administrators, Managers and Supervisors, Program Integrity Supervisors and Investigators

**Subject:** Refugee Assistance Policy Question Submission

**Priority:** Action Required

The purpose of this message is to provide the change in the email account for the method of communication with the Refugee Assistance Program under the Economic and Family Services Section.

The current process requires staff to submit policy questions directly to the Division's policy question email account at [DSS.Policy.Questions@dhhs.nc.gov](mailto:DSS.Policy.Questions@dhhs.nc.gov). Effective immediately, staff will submit all policy questions pertaining to Refugee Cash Assistance (RCA) and Refugee Medical Assistance (RMA) to the Refugee Program's policy question email account at [RefugeeAssistance.Policy.Questions@dhhs.nc.gov](mailto:RefugeeAssistance.Policy.Questions@dhhs.nc.gov).

Continue to utilize the Refugee Assistance Policy Question Submission form when submitting policy questions. This form is located in the Integrated Eligibility Manual (IEG) and is also attached for your convenience.

If you have questions, please contact Lynne Little, Refugee Program Coordinator, at [Lynne.Little@dhhs.nc.gov](mailto:Lynne.Little@dhhs.nc.gov) or 919-527-6303.

Sincerely,

David Locklear, Deputy Director

DL/cg

Attachment (1)  
Refugee Assistance Policy Question Submission Form

**EFS-RA-01-2019**

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • ECONOMIC AND FAMILY SERVICES**

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