



North Carolina Department of Health and Human Services
Division of Medical Assistance

Pat McCrory
Governor

Richard O. Brajer
Secretary

Dave Richard
Deputy Secretary for Medical Assistance

January 15, 2016

**Re: Application Time Standards
Chart for 2016**

Dear Medicaid and Work First Supervisors:

Attached is a copy of the Application Time Standards Chart for 2016. The chart includes the calculated 13th, 45th, 60th, and 90th calendar day deadline for each day of the year in 2016. It also includes the 6th month deadline for each day. Caseworkers who work with Medicaid, including Work First and Special Assistance, may utilize this chart to determine the necessary application time standards rather than calculating each date manually.

This chart does not consider weekends and holidays for any of the calculated days. In order to determine the adjusted due date of an application, it is necessary to compare the due date indicated on the chart to the calendar and your county holiday schedule. If the chart's calculated due date falls on a weekend or county holiday, the adjusted due date is the next workday.

If you have questions, please contact the Operational Support Team (OST).

Sincerely,

Handwritten signature of Betty Dumas-Beasley in cursive.

Betty Dumas-Beasley, Chief
Medicaid Eligibility Unit
Division of Medical Assistance

Handwritten signature of David Locklear in cursive.

David Locklear, Chief
Economic and Family Services
Division of Social Services

Attachment
EFS-WF-02-2016

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